

HOSTING PROPOSAL

FUSION 2019

22ND International Conference on Information Fusion



YOUR OTTAWA TOURISM CONTACT

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HOSTING PROPOSAL

FUSION 2019 22ND International Conference on Information Fusion

OTTAWA
CANADA'S CAPITAL

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HOSTING PROPOSAL EXECUTIVE SUMMARY

As this document demonstrates, Ottawa is uniquely qualified to serve as host city for FUSION 2019—the 22ND International Conference on Information Fusion. Ottawa Tourism, the official DMO for Canada's Capital, and our partners are completely committed to making it happen.

For those organizing the conference, Ottawa offers many unique advantages:

- Ottawa is a world capital with a proven track record of hosting large and important international gatherings like Fusion 2019.
- Ottawa is a hub of knowledge-based industries, research institutes, and higher education, with more engineers than any other Canadian city, many active in information fusion and related fields
- Recently named one of the top 3 convention centres in the world in AIPC's World's Best Convention Centre rankings, the Shaw Centre is LEED Gold certified and one of only 21 centres in the world with the AIPC Gold certification for service excellence. This space-age facility boasts

almost 200,000 square feet of flexible meeting space, pre-function space affording stunning views, and unique crEATe Kitchen culinary experiences. All in the heart of Ottawa—a 20-minute commute from the airport and within a short walk of 6,000 downtown hotel rooms. Shaw Centre's proposal is included in this document.

- Key Ottawa hotels have come forward with highly competitive and compliant hosting bids included in this document.
- Ottawa's national museums and other grand public spaces make for truly unique venues for off-site receptions and dinners, as does the new Lansdowne sports and entertainment district.



HOSTING PROPOSAL EXECUTIVE SUMMARY

Ottawa is likewise an attractive destination for those considering attending the conference:

- Ottawa is a safe, diverse and welcoming destination, the place where Canadians gather to celebrate their shared heritage and values.
- As the country's capital, Ottawa is filled with landmark sights and monuments, museums, galleries and performing arts venues presenting the best in Canadian arts and culture.
- Ottawa is an urban destination surrounded by nature, with an extensive network of cycling paths, scenic parkways and outdoor adventure experiences readily accessible. The city consistently ranks high in national and international quality of life indexes.
- Downtown Ottawa hotels are all within easy walking distance of most major attractions plus shopping, dining and nightlife in the Rideau ByWard Market district and other unique neighbourhoods.

Ottawa Tourism and our partners are ready to help make Fusion 2019 the most successful and memorable ever:

- We've come together as a destination to provide this coordinated bid package—and have sharpened our pencils on pricing.
- Ottawa Tourism can offer tools, resources and marketing assistance to help market the event and the destination to potential delegates.
- We offer a wide range of complimentary services including airport welcome, onsite concierge desk and more.
- Ottawa Tourism's *Flash Your Badge* program will provide Conference delegates with access to special discounts and promotions at scores of participating retailers, restaurants, attractions and services.



COMPLIMENTARY CONVENTION SERVICES

Our goal at Ottawa Tourism is to make your time in Ottawa uniquely memorable. We offer a portfolio of services—all free of charge—to assist you with marketing, managing and staging your event, and to wow your delegates with one-of-a-kind experiences available only in Canada's capital. We understand that each conference has its own unique set of requirements, and we'll work with you to customize your service plan.

OUR CONVENTION SERVICES PORTFOLIO

- **Flash Your Badge Program** – Delegates simply show their conference badge for discounts to participating attractions, restaurants and tours in the capital region.
- **Spousal & Children's Programming** – Ottawa is one of Canada's most popular visitor destinations, with a wealth of cultural, urban, outdoor and family-friendly experiences that we can help package into programs for family members traveling with delegates.
- **Pageantry** – We can help facilitate pageantry that promotes your event or organization at the Ottawa International Airport, in the ByWard Market and at Shaw Centre.*
- **Attendance Building** – Marketing support and tools are available to clients.*
- **Images & Video** – We have a rich collection of photos and videos you can draw from for your pre-conference promotional efforts.
- **Microsite** – We'll create a conference website specifically for your Ottawa event.
- **Social Media** – We can help build social media buzz and engagement for your Ottawa event.
- **The Discover Ottawa APP**
- **Conference Map** – We can create and provide a customized map for your conference.*
- **Volunteers** – If you require additional on-site volunteer staff during your event, we'll connect you with the Algonquin College Work Placement Program.
- **Discount Booking Codes** – We can provide access to discounts with a number of transportation providers.*



- **Team Building** – Ottawa offers unique team-building experiences and opportunities that we can help customize for your group.
- **Charitable Connections** – If social responsibility is important to your organization, we can help you connect with local charities.
- **Excess Food Management** – We offer a program for helping you ensure excess food served at your event doesn't go to waste.
- **Coordinated Bid Preparation** – Our web-based Planner RFP Portal enables you to organize your meeting and request and receive proposals from Ottawa Tourism's entire base of industry suppliers. We can also provide direct personal assistance on obtaining proposals from our industry suppliers at any time during your planning process.
- **One-Stop Shop** – We can connect you with our restaurant, services and attraction members for any special requests.

Welcome Article/Welcome Letter/Visitor Guides – We can provide a welcome page or article for your conference program and/or a welcome letter from the Mayor of Ottawa. We can also provide a hosted welcome desk at your registration period with Ottawa visitor information provided to delegates.*

* Where applicable, conditions apply.

ORGANIZATION TEAM

GENERAL CHAIR(S)

DR. JAMES LLINAS

Research Professor (Emeritus)
Founder, Director (Emeritus), Center
for Multisource Information Fusion
Industrial and Systems Engineering
& Electrical Engineering Dept's
State University of New York
at Buffalo, USA

(716) 645-3624 Univ Office
email: llinas@buffalo.edu

ADVANCED EDUCATION

PhD Applied Statistics,
Univ at Buffalo, 1977

MS Engineering Science,
Univ at Buffalo, 1973

BS Aerospace Eng,
Polytechnic Inst of Brooklyn, 1960

RESEARCH EXPERIENCE AND INTERESTS



Doctor James Llinas is an Emeritus Professor in the Departments of Industrial and Systems Engineering and dual-appointed in the Department of Mechanical and Aerospace Engineering at the State University of New York at Buffalo, in Buffalo, New York, USA. He is the Founder and Executive Director of the Center for Multisource Information Fusion, the only systems-oriented academic research center for Information Fusion in the United States; the Center has been in existence for some 20+ years and has conducted extensive and distinctive research for a wide variety of governmental and civilian clients. Dr. Llinas brings over 35 years of experience in multisource information processing and data fusion technology to his research, teaching, and business development activities. He is an internationally-recognized expert in sensor, data, and information fusion, co-authored the first integrated book on Multisensor Data Fusion, and has lectured internationally for over 30 years on this topic. He is a recipient of the Joe Mignona Award given to one person annually by the US Data Fusion Group for lifetime achievements in Data Fusion. In 1998, as the International Society for Information Fusion was being developed, he was voted as the First President of the Society. He has been a consultant and advisor to U.S., Canadian, Australian, Norwegian, Swedish, and Spanish Ministries of Defense. In addition to the original book, Dr. Llinas is also the co-editor of the "Handbook of Multisensor Data Fusion" published in 2001, a second edition in 2009, and of a new Handbook of Distributed Multisensor Data Fusion published in 2012, as well as a recent text on Context-enhanced Information Fusion published in 2016.

ORGANIZATION TEAM

GENERAL CHAIR(S)

ELISA SHAHBAZIAN

OODA Technologies,
Canada



Dr. ELISA SHAHBAZIAN is the President and co-founder of OODA Technologies Inc., a Montreal based Research and Development (R&D) company established in August 2008, specializing in decision support technologies and applications

in defence, aerospace and finance. She has been involved in R&D in data/information fusion since 1991 initially for the development of fusion capability onboard the Canadian frigates and subsequently in higher level fusion enabled decision support to establish situational awareness.

Dr. Shahbazian received her PhD degree in High Energy Physics from McGill University in 1983. Since 1982, while still completing the Ph.D. program, she started working in the software engineering industry. She worked with Philips (1984-1985), INFOMART (1982-1984) and Lockheed Martin Canada (LM Canada) (1985-2008), where she performed on and managed various Software Engineering and R&D activities.

In 1991 Dr. Shahbazian established the data/Information group at LM Canada and between 1991-2008 she performed on and lead all research in fusion and decision support in the company. With her leadership the LM Canada R&D department became a fusion centre of excellence in Canada, collaborating with other research groups, academia and internationally. She has 8 edited volumes and over 70 articles and reports.

She has been a member of ISIF since 1998. She was elected to the ISIF board in 2001, was on the Executive Committee since 2003-2013 and was elected as the president in 2009. She was the director of the organizing committee for Fusion 2001 conference in Montreal as well has participated as a member of technical committee and chaired sessions in most ISIF and EuroFusion conferences since 1998.

Dr. Shahbazian has been very active in promoting Data/Information Fusion internationally. She participated in NATO Industry Advisory Group (NIAG), NATO Research and Technology Agency (RTA) and Research and Technology Organisation (RTO) meetings and has organized and co-organizing a number of NATO Advanced Study Institutes (ASI) and Advanced Research Workshops (ARW) www.canadianatomeetings.com.

2002-2011 she was elected to be on the board of directors as well as a member of the Research Management Committee for Mathematics of Information Technology and Complex Systems (MITACS).

Since 1994 Dr. Shahbazian is also an associate member of the Centre de recherche Mathematiques (CRM) at the Université de Montréal.

ORGANIZATION TEAM

TECHNICAL CHAIR(S)

ROY STREIT

Metron Inc, USA



Dr. Streit is a Senior Research Scientist at Metron in Reston, Virginia, and Professor (Adjunct) of Electrical and Computer Engineering, University of Massachusetts-Dartmouth. He is a Fellow of the IEEE. He is on the Board of

Governors of the IEEE Aerospace and Electronics Society (2016-18). He was President of the International Society for Information Fusion (ISIF) in 2012 and continues to serve on its Board of Directors. He is the founding Editor-in-Chief of the ISIF Perspectives Magazine.

Dr. Streit's research interests include multi-target tracking, multi-sensor data fusion, medical imaging, signal processing, quantum computing, business analytics, and pharmacovigilance. He is the author of the book Poisson Point Processes, Springer, 2010 (Chinese translation, 2013) and co-author of Bayesian Multiple Target Tracking, 2nd Edition, Artech, 2014. He has published numerous technical papers and invited papers at international conferences, and holds nine U.S. patents.

Before 2005, Dr. Streit was in the Senior Executive Service at the Naval Undersea Warfare Center in Newport, RI. He was awarded the Navy Superior Civilian Achievement Award and the American Society of Naval Engineers Solberg Award. He was an Exchange Scientist, DSTO, Adelaide, Australia, 1987-89; Visiting Scientist, Yale University, 1982-84; and Visiting Scholar, Stanford University, 1981-82. He received his Ph.D. in Mathematics from the University of Rhode Island.

ANNE-LAURE JOUSSELME

NATO CMRE, Italy



Anne-Laure Jousset is with the NATO Centre for Maritime Research and Experimentation (CMRE) in La Spezia (Italy) since June 2014 (previously with the Defence Research and Development Canada (DRDC)). Since 2012, she is member of

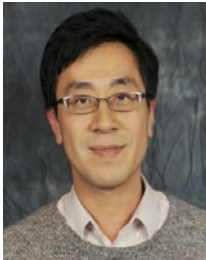
the Boards of Director of the International Society of Information Fusion (ISIF) where she serves as VP membership, and of the Boards of Director and steering committee of the Belief Functions and Applications Society (BFAS). She serves on program committees of the FUSION and BELIEF conferences. She co-organized the Information Fusion conference in Quebec City in 2007 (Tutorial Chair) and served on the organizing committee of Fusion 2015 in Washington (International Co-chair). She is associate editor of the Perspectives on Information Fusion magazine. She has been adjunct professor at Laval University (Quebec, Canada) during 10 years. Her current research interests include maritime anomaly detection, high-level and hard & soft information fusion, reasoning under uncertainty, information quality assessment and assessment of uncertainty representation and reasoning techniques.

ORGANIZATION TEAM

TECHNICAL CHAIR(S)

HENRY LEUNG

University of Calgary, Canada



Henry Leung is a professor of the Department of Electrical and Computer Engineering of the University of Calgary. Before joining U of C, he was with the Department of National Defence (DND) of Canada as a defence scientist. His main duty

there was to conduct research and development of automated surveillance systems, which can perform detection, tracking, identification and data fusion automatically as a decision aid for military operators. His current research interests include adaptive systems, information fusion, robotics, sensor networks, signal processing and wireless communications. He has published extensively in the open literature on these topics. He has over 200 journal papers and 180 refereed conference papers. Dr. Leung has been the associate editor of various journals such as the IEEE Circuits and Systems Magazine, International Journal on Information Fusion, IEEE Signal Processing Letters, IEEE Trans. Circuits and Systems. He has also served as guest editors for the special issue "Intelligent Transportation Systems" for the International Journal on Information Fusion and "Cognitive Sensor Networks" for the IEEE Sensor Journal. He is a fellow of the IEEE. Dr. Leung was the Special Sessions Chair for the Fusion 2007 in Quebec City.

THIA KIRUBARAJAN

McMaster University, Canada



Dr Thia Kirubarajan (Kiruba) received the B.A. and M.A. degrees in electrical and information engineering from Cambridge University, England, and the M.S. and Ph.D. degrees in electrical engineering from the University

of Connecticut, Storrs. Dr Kirubarajan holds the title of Distinguished Engineering Professor and holds the Canada Research Chair in Information Fusion at McMaster University, Canada. He has published about 125 journal papers, 250 conference articles, 11 book chapters, one standard textbook on target tracking and four edited volumes. He has lead multiple projects on tracking and fusion with support from the Canadian Department of National Defense, US Air Force, US Navy, NASA, NSERC, Ontario Ministry of Research and Innovation, General Dynamics Canada, Raytheon Canada, ComDev/exactEarth, Toyota, Mine Radio Systems, Qualtech, FLIR Radar Systems and Lockheed Martin Canada. In addition to conducting research, he has worked extensively with government labs and companies to process real data and to transition his research to the real world. Through his company TrackGen (www.trackgen.com), he has developed a number of software programs, including MultiTrack for real-time large-scale multisensor-multitarget tracking, MultiFuse for distributed tracking, SceneGen for surveillance scenario simulation, and ISR360 for visualization, performance analysis and situation awareness, which have been integrated into many fielded systems. He is a recipient of Ontario Premier's Research Excellence Award and IEEE AESS Barry Carlton Award. He was the co-Technical Program Chair for Fusion 2002 and co-Awards Chair for Fusion 2014.

ORGANIZATION TEAM

ORGANIZING COMMITTEE

POSITION	NAME
General Chair(s)	<ul style="list-style-type: none"> • Jim Llinas, State University of New York at Buffalo, USA • Elisa Shahbazian, OODA Technologies, Canada
Technical Chair(s)	<ul style="list-style-type: none"> • Roy Streit, Metron Inc, USA • Anne-Laure Jousselme, NATO CMRE, Italy • Henry Leung, University of Calgary, Canada • Thia Kirubarajan, McMaster University, Canada
Program Chair(s)	<ul style="list-style-type: none"> • Jesus Garcia Herrero, Universidad Carlos III, Spain • Lauro Snidaro, Università degli Studi di Udine, Italy
Local Arrangements Chair(s)	<ul style="list-style-type: none"> • Sreeraman Rajan, Carleton University, Canada
Finance Chair(s)	<ul style="list-style-type: none"> • Chee-Yee Chong, Independent Consultant, USA
Publications Chair(s)	<ul style="list-style-type: none"> • Mike McDonald, DRDC Ottawa, Canada
Tutorials Chair(s)	<ul style="list-style-type: none"> • Rami Abielmona, Larus Technologies, Canada • Jack Ding, DRDC Ottawa, Canada
Awards Chair(s)	<ul style="list-style-type: none"> • Stefano Coraluppi, Systems and Technology Research, USA • Mihai Cristian Florea, Thales Group, Canada
Special Sessions Chair(s)	<ul style="list-style-type: none"> • Erik Blasch, Air Force Research Lab, USA • Luc Pigeon, DRDC Valcartier, Canada
Industry Chair(s)	<ul style="list-style-type: none"> • Tony Ponsford, Raytheon, Canada
Publicity Chair(s)	<ul style="list-style-type: none"> • Bhashyam Balaji, DRDC Ottawa, Canada
International Liaisons	<ul style="list-style-type: none"> • Eloi Bossé, Expertises Parafuse & Polytechnic of Montreal, Canada

FINANCIAL ARRANGEMENT

POTENTIAL SPONSORS

Research in the Information Fusion domain in Canada by major players: Lockheed Martin, Thales Group, Raytheon, General Dynamics, MDA, Defence Research & Development Canada (DRDC-RDDC). We can expect a large participation and sponsorship from all these organisations for the FUSION 2019 conference to be held in Ottawa.

GENERAL DYNAMICS
Canada

LOCKHEED MARTIN

MDA

Raytheon
Canada Limited

THALES

DEFENCE  **DÉFENSE**

Canada has an added advantage of a number of government sponsored organizations such as NSERC, NRC IRAP and Mitacs that provide funding for Canadian graduate and post-graduate young scientist to gain access to various advanced research networking activities. Members of the ISIF2019 organizing committee have leveraged such funds in the past and are confident that they'll be able to attract a very large number of Canadian young scientists from academia across Canada to participate in ISIF 2019, funded by these programs.

EXPECTED REGISTRATION FEES

After obtaining quotes from the proposed conference venue, catering, banquet and welcome reception, the expected registration fees are presented in the table below. Note that there is a small change in the expected registration fees proposed in the white paper, which are due to a more thorough analysis and quotes.

EXPECTED REGISTRATION FEES			
	Early Bird (\$CAD)	Regular (\$CAD)	Onsite (\$CAD)
Student	\$450.00	\$500.00	\$550.00
Regular	\$950.00	\$1000.00	\$1050.00

FINANCIAL SCENARIOS

Three financial scenarios have been proposed in our spreadsheet (attached), based on the expected number of attendees:

- Low attendance (350)
- Medium attendance (400)
- High attendance (450)

With all 3 scenarios, and based on the expected registration fees and expected costs, a surplus is also expected.

The section on Conference Facilities and Appendices A - E show the quotes we have obtained for different venues, hotels, catering, and social activities that have been used in our financial scenarios.

FUSION 2019 OTTAWA BUDGET Canadian \$ (not \$US) : Actual exchange rate: \$1 USD = \$1.28 CAD (Exchange Rate: based on rate of exchange June 24, 2016.)

	REGISTRATION FEES		SCENARIO “LOW”			SCENARIO “MEDIUM”			SCENARIO “HIGH”	
REGISTRATIONS			Attendees			Attendees			Attendees	
Complimentary	\$-		20	\$-		20	\$-		20	\$-
Early - Regular	\$950.00		200	\$190,000.00		220	\$209,000.00		240	\$228,000.00
Early - Student	\$450.00		100	\$45,000.00		120	\$54,000.00		140	\$63,000.00
Standard - Regular	\$1,000.00		20	\$20,000.00		25	\$25,000.00		30	\$30,000.00
Standard - Student	\$500.00		10	\$5,000.00		15	\$7,500.00		20	\$10,000.00
Onsite - Regular	\$1,050.00		0	\$-		-	\$-		-	\$-
Onsite - Student	\$550.00		0	\$-		-	\$-		-	\$-
TOTAL EXPECTED NUMBER OF ATTENDEES			350			400			450	
REVENUES										
Registrations revenues				\$260,000.00			\$295,500.00			\$331,000.00
Sponsorship				\$20,000.00			\$20,000.00			\$20,000.00
Exhibitions rental				\$2,000.00			\$2,000.00			\$2,000.00
Tutorial revenues				\$5,000.00			\$5,000.00			\$5,000.00
INCOME IN TOTAL				\$287,000.00			\$322,500.00			\$358,000.00
PUBLICITY										
Website administration				\$2,500.00			\$2,500.00			\$2,500.00
Hardcopies CFP, posters				\$1,500.00			\$1,500.00			\$1,500.00
REGISTRATION COSTS			\$50.00	\$17,500.00		\$50.00	\$20,000.00		\$50.00	\$22,500.00
CONFERENCE										
Bags, badges, delegate gifts			\$30.00	\$10,500.00		\$30.00	\$12,000.00		\$30.00	\$13,500.00
Meeting space (four days)*				\$90,000.00			\$90,000.00			\$90,000.00
Meeting space (four days) - Rebate based on catering				\$(22,500.00)			\$(22,500.00)			\$(31,500.00)
Conference catering for three days (Lunch & 2 Coffee Breaks / day)			\$200.00	\$70,000.00		\$200.00	\$80,000.00		\$200.00	\$90,000.00
Welcome Reception/Ice Breaker			\$50.00	\$17,500.00		\$50.00	\$20,000.00		\$50.00	\$22,500.00
Banquet (at Canadian Museum of History)			\$120.00	\$42,000.00		\$120.00	\$48,000.00		\$120.00	\$54,000.00
PUBLICATIONS										
Paper management and review system				\$5,000.00			\$5,000.00			\$5,000.00
Conference digest + USB stick			\$10.00	\$3,500.00		\$10.00	\$4,000.00		\$10.00	\$4,500.00
ISIF										
ISIF membership fee (Regular): \$30 USD			\$40.00	\$9,600.00		\$40.00	\$10,600.00		\$40.00	\$11,600.00
ISIF membership fee (Students): \$15 USD			\$20.00	\$2,200.00		\$20.00	\$2,700.00		\$20.00	\$3,200.00
ISIF BoD meeting (July 9)				\$5,000.00			\$5,000.00			\$5,000.00
INSURANCE				\$2,000.00			\$2,000.00			\$2,000.00
PLENARY SPEAKERS			3			\$3.00			\$3.00	
Travel (business)			\$3,000.00	\$9,000.00		\$3,000.00	\$9,000.00		\$3,000.00	\$9,000.00
Hotel			\$1,000.00	\$3,000.00		\$1,000.00	\$3,000.00		\$1,000.00	\$3,000.00
Honorarium			\$1,500.00	\$4,500.00		\$1,500.00	\$4,500.00		\$1,500.00	\$4,500.00
EXPENSES IN TOTAL				\$272,800.00			\$297,300.00			\$312,800.00
SURPLUS**				\$14,200.00			\$25,200.00			\$45,200.00

* Proposed quote (\$107,000) include renting of space for the banquet and the welcome reception (\$ 17,000\$). Separate quotes for the Banquet and the Welcome reception have been obtained for different venues.

** Estimated surplus does not take into account the sponsorship/funding from Ottawa Tourism (see Letter of Support).

RISK AND SURPLUS

The registration fees are at least 30% lower than the ones from the most of the past conferences (see table below), based on the actual currency exchange rate (EUR/CAD:1.44 or USD/CAD:1.28).
(Exchange Rate: based on rate of exchange June 24, 2016.)

PAST CONFERENCES	REGISTRATION FEE
2016 Heidelberg, Germany	Regular Early Bird 975 Euro
2015 Washington DC, USA	Regular Early Bird 975 USD
2014 Salamanca, Spain	Regular Early Bird 685 Euro

It is highly improbable to see the Canadian dollar equal or become stronger than the USD and EUR before 2019. In the improbable situation when the Canadian dollar will be exchanged at parity with the USD and EUR in 2019, the registration fees will just become similar to the ones of the other past conferences.

A surplus is expected in all proposed scenarios. If the number of attendees increases, it is expected that the surplus will increase too.

At this moment we had obtained some quotation for the costs of the venue, catering, banquet and welcome reception (see quotes attached).

After the final decision, we will be able to secure the quotes obtained for all these events and/or will be able to work with our partners to obtain better quotes for similar services. This could increase the surplus, without needing to increase the registration fees.

Even based on the low proposed registration fees, estimated costs and number of attendees, it is highly improbable that there will be a loss for ISIF in organizing this conference in Ottawa. Based on the following risks:

- Canadian dollar exchange rate (w.r.t. USD and EUR)
- number of attendees below the average/the expectation
- increasing costs for expected services (catering, insurance, banquet and reception, etc)

The FUSION 2019 Organizing Committee could modulate the registration fees (but still keep them under the ones of the 2015, 2016 conferences) to cover unexpected costs, increase the surplus (based on the ISIF expectations) or provide more services to the participants.

Several major and small industrial potential sponsors will be approached by the Organizing Committee to obtain sponsorship for the event. IEEE and other Canadian Government research organizations that promote innovative research collaborations at Industries and Industry-Academia partnerships, such as Natural Sciences and Engineering Research Council (NSERC), National Research Council (NRC) and Mitacs Canada could also contribute to sponsor the FUSION 2019 event, in case the expected budget is different from the real needed budget.

CONFERENCE SIZE ESTIMATE

Based on the previous conferences (2007 – 2018), we are conservatively estimating the number of attendees for the FUSION 2019 in Ottawa to 400. The last FUSION conference was held in Canada (Quebec City – 2007) had a large participation from the fusion community, showing that Canada is an interesting choice for organizing such a conference. Ottawa is an easy to get to location with a choice of excellent 5 star venues and at the same time less expensive than most other cities in North America and Europe.

The number of attendees at the FUSION conference was between 350 and 450 within the last 10 years and it is reasonable to believe that the FUSION 2019 in Ottawa, Canada will attract at least an average number of 400 attendees. From this number, we expect 250 regular attendees (industry, government, and academia) and 150 student attendees.

YEAR	LOCATION	ATTENDEES
2007	Quebec City, Canada	377
2008	Cologne, Germany	429
2009	Seattle, USA	432
2010	Edinburgh, Scotland	402
2011	Chicago, USA	364
2012	Singapore	450
2013	Istanbul, Turkey	362
2014	Salamanca, Spain	386
2015	Washington, DC, USA	389
2016	Heidelberg, Germany	TBD
2017	Xi'an, China	TBD
2018	Cambridge, UK	TBD
2019	Ottawa, Canada	400*
* Estimated		

Research in the Information Fusion domain in Canada by major players: Lockheed Martin, Thales Group, Raytheon, General Dynamics, MDA, Defence Research & Development Canada (DRDC-RDDC). We can expect a large participation from all these organisations for the FUSION 2019 conference to be held in Ottawa.

Traveling to Canada is easier than traveling to USA (from a travel authorisation point of view). The list of countries exempt of visa requirements is longer for Canada than for the USA. This could increase or facilitate participation to the conference.

TRANSPORTATION

Ottawa is centrally-located in the province of Ontario, with the Ottawa International Airport offering daily direct connections to over 30 Canadian, U.S. and European Centres. The airport is a modern, efficient facility that has won numerous international awards for service quality. Commute time from the airport to downtown Ottawa is under 20 minutes, and can include a scenic drive along the Rideau Canal.

VIA Rail Canada serves the Capital with regular daily service to Toronto and Montreal, as well as parts of southern Ontario.

TRANSPORTATION COSTS

Since the venues are all within easy walking distance, transportation on site will not be necessary. The only costs for transportation will be the flights to and from Ottawa, and the transfer to their downtown Ottawa hotel (approximately \$40 CDN taxi ride).

DISCOUNT BOOKING CODES

Ottawa Tourism can provide access to discounts with a number of transportation providers. Register the conference to obtain discount codes:

www.viarail.ca

www.flyporter.com

www.aircanada.com



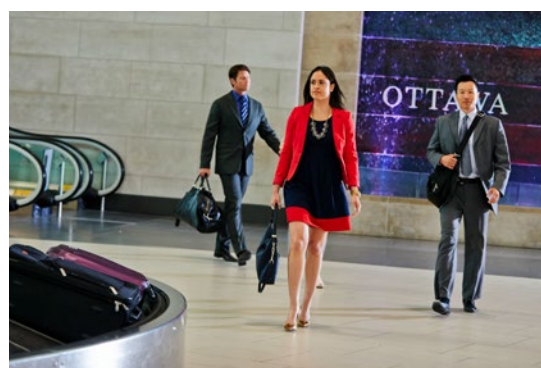
TRANSPORTATION

OTTAWA INTERNATIONAL AIRPORT – NON-STOP SERVICE

Destination	Airline	Summer Months (June)
INTERNATIONAL		
London-Heathrow	Air Canada	7
Frankfurt	Air Canada	7
TRANSBORDER		
Boston	Air Canada	13
Chicago	United Airlines	20
Detroit	Delta	13
Fort Lauderdale	Air Canada	1
New York-La Guardia	Air Canada	18
Newark	United Airlines	18
Orlando	Air Canada	2
Philadelphia	American Airlines	12
Washington-Dulles	United Airlines	13
Washington-National	Air Canada	13
NATIONAL		
Calgary	Air Canada	20
Calgary	WestJet	14
Charlottetown	Air Canada	7
Edmonton	Air Canada	12
Edmonton	WestJet	7
Fredericton	Air Canada	6
Halifax	Air Canada	33
Halifax	Porter	27
Halifax	WestJet	21
Iqaluit	Canadian North	7
Iqaluit	First Air	7
Iqaluit	GoSavvaq (Flair Airlines)	2
London	Air Canada	12
Moncton	Air Canada	6
Moncton	Porter	13
Mont Tremblant	Porter	1
Montreal	Air Canada	61
Quebec City	Air Canada	6
Regina	Air Canada	6
St. John's	Air Canada	7
St. John's	WestJet	7
Toronto	Air Canada	105
Toronto	WestJet	75
Toronto (City Centre)	Porter	90
Vancouver	Air Canada	21
Vancouver	WestJet	7
Winnipeg	Air Canada	14
Winnipeg	WestJet	7
Yellowknife	Air North	2

Source: Dilo + OMCIAA Schedule Data for January 2016 and August 2016.
Last updated April 2016. Please consult the respective airline website to
obtain up-to-date destination and schedule data.

Please note that there are many other flight options to get to Canada's Capital. We have direct flights to Montreal (1 and a half hours from Ottawa) that also include the bus ride to Ottawa from destinations such as Paris and Amsterdam.



TRANSPORTATION

OTTAWA INTERNATIONAL AIRPORT (YOW) NON-STOP SERVICE



Domestic

1. Calgary
2. Charlottetown*
3. Edmonton
4. Fredericton
5. Halifax
6. Iqaluit
7. London
8. Moncton
9. Mont Tremblant*
10. Montreal
11. Quebec City
12. Regina*
13. Saskatoon*
14. St. John's
15. Toronto
16. Vancouver
17. Winnipeg
18. Yellowknife

Transborder

19. Boston
20. Chicago
21. Detroit
22. Fort Lauderdale
23. Fort Myers*
24. Las Vegas*
25. Miami*
26. New York-La Guardia
27. Newark
28. Orlando*
29. Philadelphia
30. Tampa*
31. Washington D.C.

International

32. Frankfurt
33. London-Heathrow

*Seasonal



TRANSPORTATION

NEW LIGHT RAIL TRANSIT SYSTEM DOWNTOWN ROUTE



TRANSPORTATION

ELECTRONIC TRAVEL AUTHORIZATION (ETA) AND VISA REQUIREMENTS

**The Government of Canada's
Visit Canada website**

www.cic.gc.ca

- provides a clear and concise guide to eTA and visa requirements for delegates visiting Canada.

Find out who needs an eTA or visitor visa:

www.cic.gc.ca

Determine eligibility to visit on business

www.cic.gc.ca

Business Visitor's Checklist

www.cic.gc.ca



CONFERENCE PROGRAMS

The final conference program will follow the 7 main activities within the past FUSION conferences:

- Tutorials & Students Program
(1st day of the Conference)
- Plenary/Invited talks
(2nd , 3rd and 4th Days of the Conference)
- Special sessions
(2nd , 3rd and 4th Days of the Conference)
- Regular oral paper presentations
(2nd , 3rd and 4th Days of the Conference)
- Panel discussions
(2nd , 3rd and 4th Days of the Conference)
- Exhibitions
(one or several Days of the Conference)

The topics of interest within the information fusion domain that will be covered through the conference (tutorials, R&D progress and achievements) will be:

- Target Detection, Localization & Tracking
- Data Association
- Identity Estimation
- Estimation and Filtering
- Monte Carlo Methods
- Probability Theory & Statistics
- Signal processing, imaging, and computer vision
- Situation representation and estimation
- Human factors integration
- Fusion enabled decision support
- Data mining and machine learning
- Analytics and high performance computing for fusing “big data”
- Impact assessment and prediction
- Ontologies and semantic reasoning
- Distributed/decentralized fusion
- Uncertainty management and reasoning, including imprecise probabilities, evidence theory, random sets, point processes, fuzzy sets, argumentation
- Sensor & Fusion Process Management
- Modeling and Performance Evaluation
- Applications

We'll make an effort to involve papers from a broad range of application domains, including: Robotics, Navigation and Guidance, Aerospace, Autonomous systems, Computer and Homeland Security, Defense and Intelligence, Operations Research, Business Intelligence, Environmental Monitoring, Medical Care, Intelligent Transportation, Smart Cities, Economics and Finance, Internet of Things and Sensor Networks

Also we'll reach out to researchers involved in enabling technologies for decision making and high level fusion, including: Artificial Intelligence, Data Mining, Machine Learning, Human Factors, Cognitive Science, Operations Research, etc.

With these topics of interests for the proposed FUSION conference, we are highly confident that we can attract a great number of participants.

The Canadian Organizing Committee will make every effort to propose a final conference program interesting for theoretical and application contributions, from both academia and industry contributors spanning all levels of Data/Information Fusion.

In order to attract more attendance from academia and promote the Information Fusion domain, we propose to offer Student Passes to the Tutorials & Students Program Day (1st day of the conference) without the need for the participants to attend the entire conference. The Student Passes for the Tutorials & Students Program Day can be offered for a reduced price of \$200/day and will give access to the entire list of tutorials. To be eligible for the Student Passes, the participant

- Must be a Full Time Student (proof required for the year before or for the year to come).
- Must be a new participant to the Fusion Conference (never been involved in the FUSION/ ISIF events before).
- Must not attend/be registered for the regular FUSION conference in 2019 (2nd, 3rd and 4th Days of the Conference). If the participant wants to participate to the FUSION conference (2nd, 3rd and 4th Days of the Conference), the standard Student Tutorial Fees will be applied for his participation in the Tutorials & Students Program Day.

CONFERENCE FACILITIES SHAW CENTRE



June 13, 2016

Lance M. Kaplan
Vice President, Conferences
International Society of Information Fusion

RE: Fusion 2019

Dear Lance,

Thank you for the opportunity to submit proposals to host Fusion 2019. As a follow-up to your request through Ottawa Tourism, we have prepared a proposal for your consideration.

Our facility is the ideal location for your event and I would like to introduce the great advantages of doing business with the Shaw Centre. We are offering a 25% discount, representing a savings of \$23,725.00 (plus HST) to Fusion 2019. The incremental savings outlined in the proposal reflect our strong desire to win your business and accommodate your program. We want you to choose Ottawa for this conference!

The Shaw Centre will protect this space for the Fusion 2019 until September 13, 2016 at which time your decision to confirm these arrangements and move forward to contract is anticipated. In the interim, if we are contacted by another client wishing to contract overlapping space, we will contact you first, and an expedited decision may be required at that time.

Please find attached our online proposal for your information and review. To view our proposals, simply click the link below or type the URL into your browser and enter your case sensitive password.

Link: <http://www.shaw-centre.com/proposals/presentations/marley/fusion-2019/>

Password: fusion_2019

Our new online proposal tool has recently been implemented as part of our plan to continually work towards greening our operations.

The proposal can easily be accessed anywhere in the world from your tablet, smartphone or computer. Should you have any questions, please don't hesitate to call me.



Centre Shaw) Centre

Canada's Meeting Place | Le lieu de rencontre du Canada
www.shaw-centre.com

Thank you again for instilling trust in the Shaw Centre to deliver an exceptional meeting experience. I look forward to discussing our proposal with you and welcome the opportunity to work with you.

Sincerely,



Dawn Porter | Director of Sales



SHAW CENTRE

Shaw Centre's modern, minimalist design combines form, function and flexibility. From its expansive, pillar-free Canada Hall to smaller meeting rooms—all are fully accessible with leading-edge technology infrastructure and environmentally sustainable features and practices recognized industry-wide. The Centre houses 192,000 sq. ft. of flexible, state-of-the-art function space spread over four floors—staffed by inspired, experienced meeting professionals dedicated to making every event one to remember.

Recently named one of the top 3 convention centres in the world in AIPC's World's Best

Convention Centre rankings, the Shaw Centre is LEED Gold certified and one of only 21 centres in the world with the AIPC Gold certification for service excellence. All in the heart of Ottawa—a 20-minute commute from the airport and within a short walk of 6,000 downtown hotel rooms.

The Shaw Centre's full proposal is available online at www.shaw-centre.com/proposals/presentations/marley/fusion-2019/

Password: **fusion_2019**

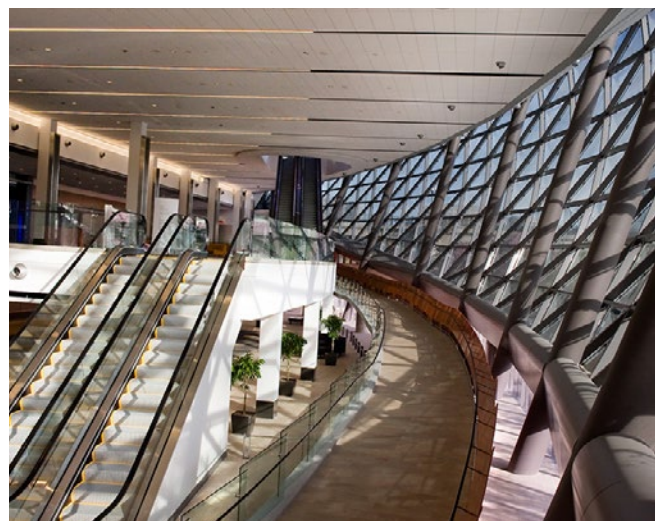
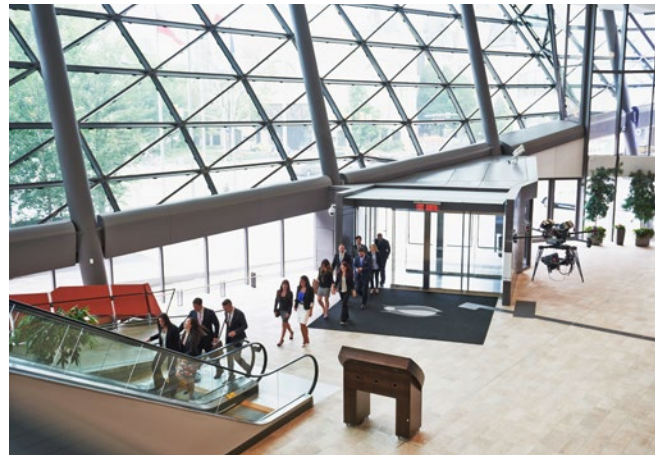
Floor plans and photos for the recommended rooms from the Shaw Centre proposal follow.



SHAW CENTRE – LEVEL 1

Level 1 features an open and inviting outdoor plaza and lobby with a picturesque view of the Rideau Canal.

- 8 meeting rooms and the Executive Boardroom
- crEATe Kitchen Studio. A culinary destination for people to connect and have fun together in an inspiring and unique food-centric environment. Learn, explore, play, create, eat and indulge with demonstration events and private group functions.



SHAW CENTRE - LEVEL 1

The YELLOW rooms are the rooms Shaw Centre identified as best suited for your event.

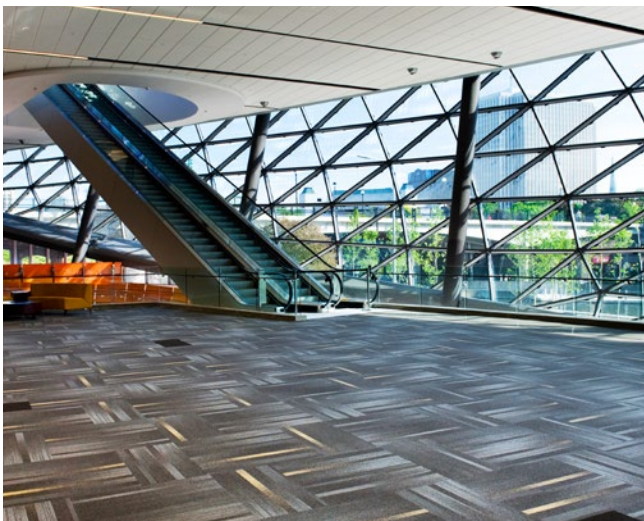
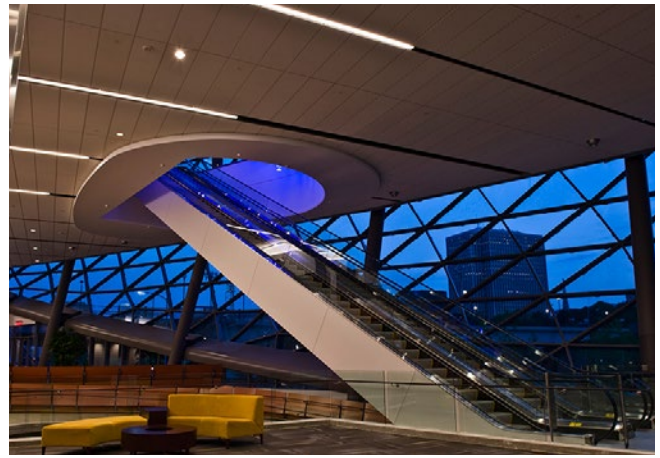


Room Name	Dimensions (LxW, ft.)	Area (sq ft.)	Theatre	Class	Rounds	BRDRM	U-Shape	Square	Reception
101	33 x 27.3	911	110	48	60	30	30	36	70
102	41.9 x 44.3	1833	200	117	140	42	54	66	150
103	41.7 x 28.2	1154	120	63	80	40	42	48	90
104	41 x 28.2	1162	150	63	80	40	48	54	90
105	41.6 x 33.3	1270	150	72	90	40	39	48	90
106	41 x 27.5	1139	150	63	80	40	48	54	90
107	30.4 x 26.8	829	100	45	60	30	33	36	60
108	40.6 x 26.2	1063	150	63	80	36	45	48	90
100 Executive Boardroom - Jim Durrell	39.5 x 21.6	1042	0	0	0	22	0	0	0
crEATe Kitchen Studio	x		0	0	0	0	0	0	0
Colonel By Foyer	183 x 265	19806	0	0	0	0	0	0	800

SHAW CENTRE – LEVEL 2

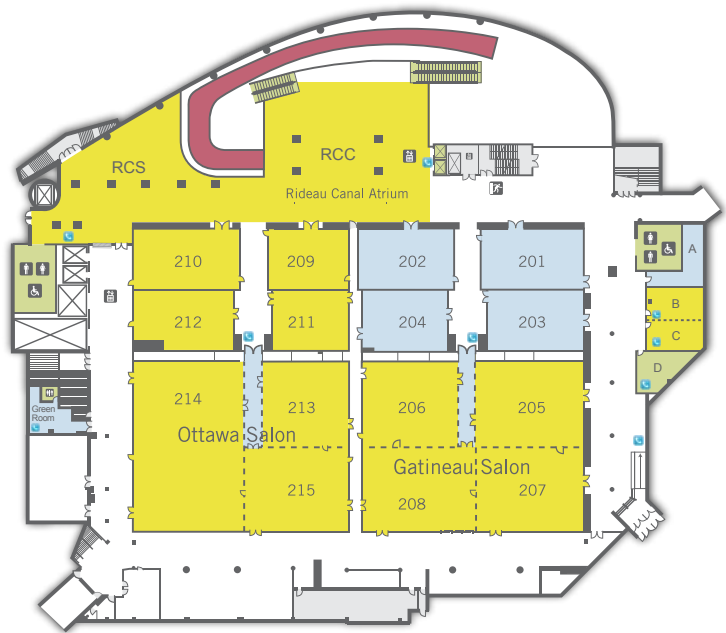
With its floor-to-ceiling windows, Level 2 affords even more panoramic views of downtown.

- 15 configurable meeting rooms
- Access to Rideau Centre shopping complex & Westin Hotel
- Over 23,000 sq. ft. / 2,136 sq. m. of pre-function space



SHAW CENTRE - LEVEL 2

The YELLOW rooms are the rooms Shaw Centre identified as best suited for your event.

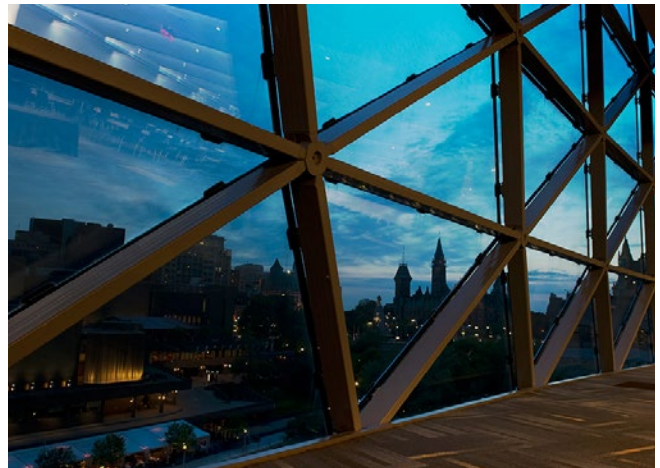


Room Name	Dimensions (LxW, ft.)	Area (sq ft.)	Theatre	Class	Rounds	BRDRM	U-Shape	Square	Reception
201	55.8 x 33.8	1894	238	120	140	42	54	66	140
202	46.4 x 33.8	1581	213	96	110	36	48	60	110
203	50.8 x 33.6	1722	230	108	120	40	54	60	130
204	45.1 x 33.6	1517	200	96	120	36	50	56	120
205 - Gatineau Salon	46.6 x 55.6	2609	312	180	200	42	66	78	220
206 - Gatineau Salon	46.6 x 50	2333	264	162	160	42	60	70	222
207 - Gatineau Salon	46.6 x 55.6	2621	288	180	200	48	66	78	220
208 - Gatineau Salon	46.6 x 65.1	3086	360	216	240	60	72	84	288
209	44.1 x 35.5	1494	187	96	110	36	42	54	114
210	57.7 x 34	1969	256	126	136	48	60	66	140
211	39.2 x 33.9	1328	160	84	90	30	42	48	105
212	52.9 x 33.8	1739	210	108	110	42	54	60	140
213 - Ottawa Salon	46.5 x 43.9	2039	200	144	160	36	51	60	194
214 - Ottawa Salon	93.2 x 57.6	5408	602	384	400				495
215 - Ottawa Salon	46.7 x 58.7	2751	300	204	200	54	60	81	260
A	29.9 x 11.7	427	0	0	0	0	0	0	0
B	21.7 x 31	665	0	0	0	0	0	0	0
C	19.2 x 31	589	0	0	0	0	0	0	0
D	40.9 x 31	1254	0	0	0	0	0	0	0
Green Room	15.7 x 14.8	543	0	0	0	0	0	0	0
RCS	257 x 355	23574	0	0	0	0	0	0	0
RCC	257 x 355	23574	0	0	0	0	0	0	0
RC Alcove	257 x 355	23574	0	0	0	0	0	0	0
RCN	257 x 355	23574	0	0	0	0	0	0	0

SHAW CENTRE – LEVEL 3

Level 3 is the Centre's most spacious, combining the city's largest room with generous pre-function space.

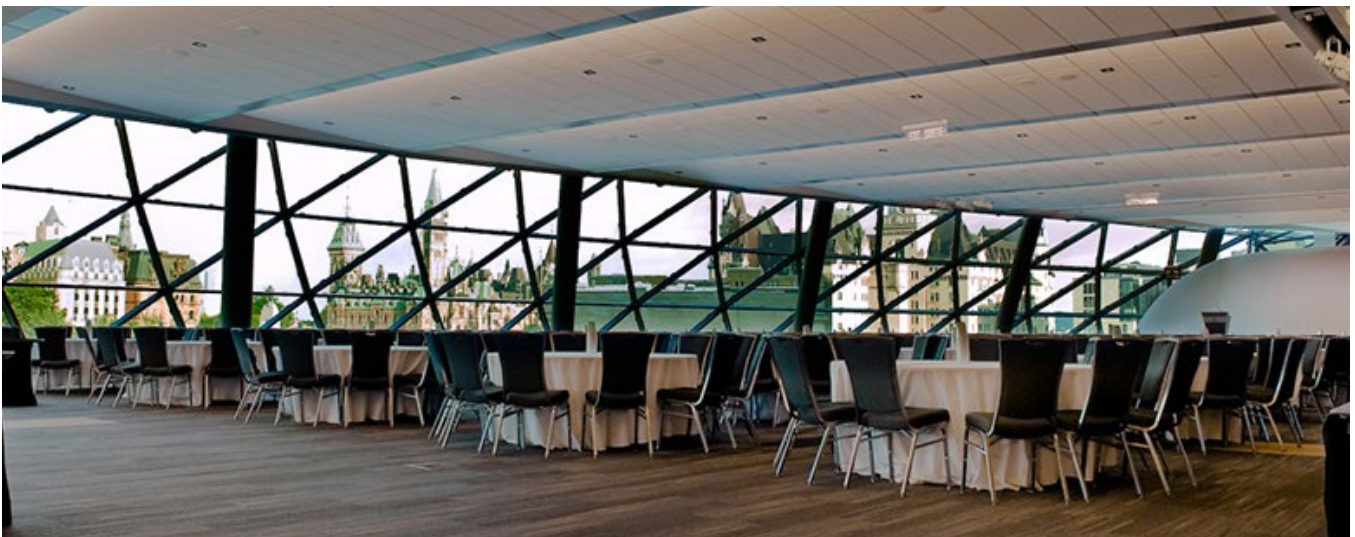
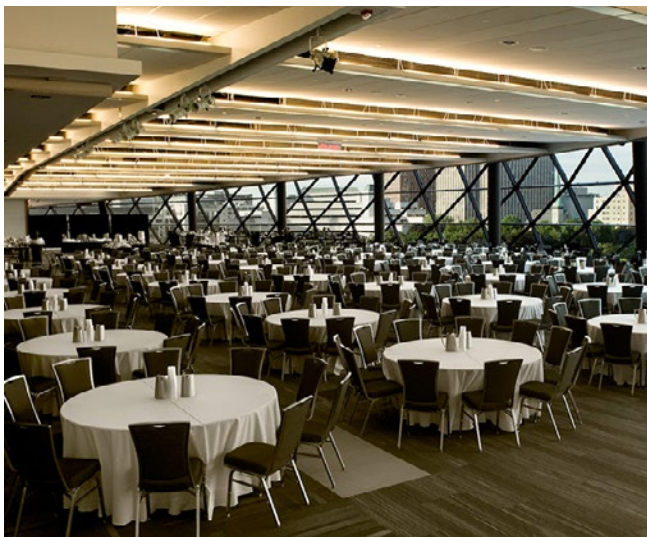
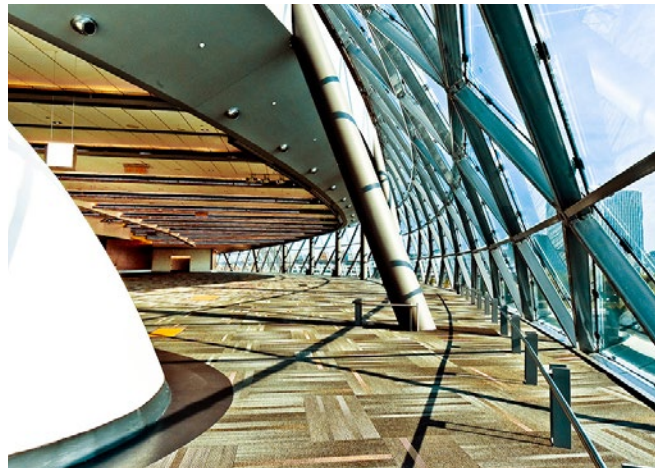
- Canada Hall – 3 multipurpose sections that combine into a 56,000 sq. ft. / 5,203 sq. m. column-free hall
- 22,000 sq. ft. / 2,043 sq. m. of highly flexible pre-function space with stunning views



SHAW CENTRE – LEVEL 4

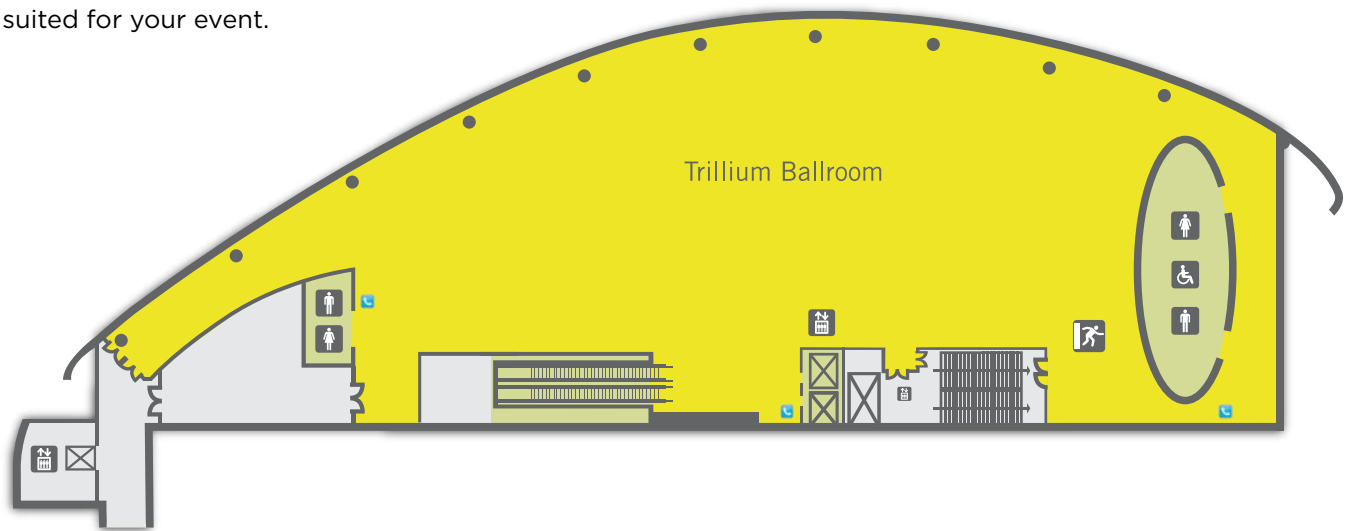
Level 4 houses the Capital's hallmark ballroom, providing stunning views of downtown Ottawa's landmarks and natural beauty.

- The Trillium Ballroom – the premier gala event and banquet venue in the Capital – 19,000 sq. ft. / 1,768 sq. m.



SHAW CENTRE - LEVEL 4

The YELLOW rooms are the rooms Shaw Centre identified as best suited for your event.



Room Name	Dimensions (LxW, ft.)	Area (sq ft.)	Theatre	Class	Rounds	BRDRM	U-Shape	Square	Reception
Trillium Ballroom	75.5 x 187.5	19032	900	720	800	N/A	N/A	N/A	1050

SHAW CENTRE

AUDIO-VISUAL, PRESENTATION STAGING, LIGHTING, AND SIMULTANEOUS INTERPRETATION SERVICES

Provided by Freeman Audio Visual

It is recommended that all presentation technology requirements be arranged through Freeman Audio Visual, our official Partner, with an onsite office and warehouse at the Shaw Centre. Freeman Audio Visual provides a full range of presentation technology for Shaw Centre clients. These services include:

- Audio visual services
- Built-in projectors and screens in each room
- Lighting services
- Simultaneous Interpretation services
- Presentation staging services
- Scenery, décor and custom room environments
- Digital services – computers, webcasting, encoding, interactive Voting Systems, LAN-based Presentation Management

For more information call 613-688-9058 or email Shaw-centre@freemanco.com

CATERING SERVICES

Think Global – Dine Local

Shaw Centre is committed to culinary excellence. It is a commitment that includes fresh seasonal, regional, organic and sustainable ingredients, and extends through preparation, plating and service.

Our carefully planned menus and exquisitely prepared dishes reflect growing trends toward eating global and dining local—appealing to increasingly varied international tastes, while responding to the twin demands of healthy eating and responsible sustainable business practices. Morning, noon, and night, our talented kitchen brigades create palate-pleasing and beautifully presented selections, with élan and flair. Prepare to be wowed by Canada's Meeting Place™.

Green By Design

In principle and practice, the Shaw Centre is at the leading edge of healthy, sustainable and environmentally-responsible dining. It begins with our selection of ingredients—with an emphasis on fresh seasonal, regional, sustainable and organic products across all food groups. We adhere to the tenets of safe seafood, working with suppliers who harvest in a responsible, sustainable manner. We serve food and beverages on china and glassware and serve items such as cream and condiments via non-disposable bulk containers rather than wasteful and polluting individual servings.

We endeavour to donate surplus food from our operations to charitable organizations where permitted by health regulations. And we operate an advanced waste management system focused on reduction, recycling and diversion.

Our Menu

Morning, noon and night, our menus are certain to delight you and your guests. Whether refreshments, receptions, breakfast, lunch or dinner, the selections are highly varied and healthy. Choose from our menus or have us create a special menu just for you.

The Shaw Centre's menus are available online at www.shaw-centre.com/planner/menu/

Bon Appétit!

CONFERENCE FACILITIES ACCOMMODATIONS

RATE AND AVAILABILITY SUMMARY

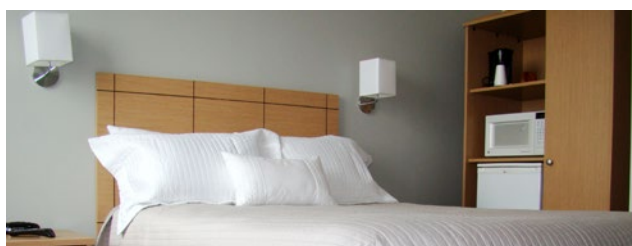
HOTEL NAME	ADDRESS	DISTANCE FROM SHAW CENTRE (MI/KM)	RATES (\$CAD)
Novotel Ottawa	33 Nicholas St., Ottawa, K1N 9M7	0.13 / 0.2	\$ 150.00
The Westin Ottawa	11 Colonel By Drive, K1N 9H4	0.13 / 0.2	\$ 199.00
Les Suites Hotel, Ottawa	130 Besserer St., Ottawa, K1N 9M9	0.18 / 0.25	\$ 140.00
Lord Elgin Hotel	100 Elgin St., Ottawa, K1P 5K8	0.24 / 0.4	\$ 180.00
Fairmont Château Laurier	1 Rideau St., Ottawa, K1N 8S7	0.25 / 0.4	\$ 249.00
Courtyard by Marriott Ottawa Downtown	350 Dalhousie St., Ottawa, K1N 7E9	0.28 / 0.45	\$ 225.00
Capital Hill Hotel & Suites	88 Albert St., Ottawa, K1P 5E9	0.32 / 0.5	\$ 130.00
Ottawa Embassy Hotel & Suites	25 Cartier St., Ottawa, K2P 1J2	0.33 / 0.5	\$ 165.00
Residence Inn By Marriott Ottawa Downtown	161 Laurier Ave. W, Ottawa, K1P 5J2	0.28 / 0.45	\$ 150.00
NGE Stays - Rideau Street Apartments	242 Rideau St., Ottawa, K1N 5Y3	0.37 / 0.59	\$ 150.00
ALT Hotel Ottawa	185 Slater St., Ottawa, K1P 0C8	0.45 / 0.75	\$ 154.00
Delta Ottawa City Centre	101 Lyon St. N, Ottawa, K1R 5T9	1.5 / 2.4	\$ 240.00
Hilton Lac-Leamy	3 Boulevard du Casino, Gatineau, J8Y 6X4	3.5 / 5.6	\$ 215.00
Please note rates are subject to applicable taxes and fees.			

ACCOMMODATION OPTION FOR CONSIDERATION

UNIVERSITY OF OTTAWA RESIDENCES

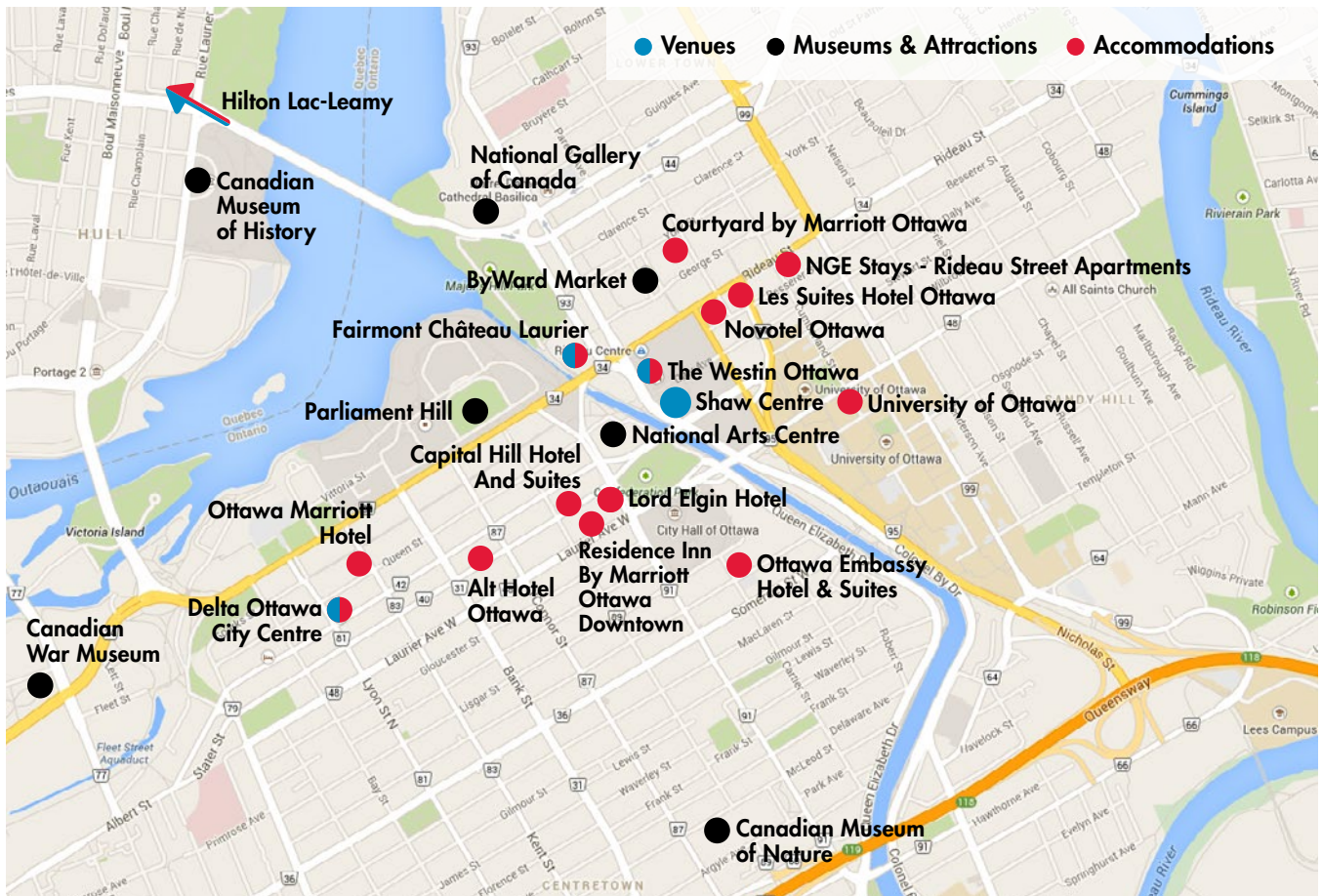
www.uottawa.ca/housing/short-term

Every May to August, the University of Ottawa extends its seasonal accommodations to groups and individuals, allowing you to enjoy convenient and affordable accommodations throughout the summer months (\$40 – \$100/night). Bordering the historic Rideau Canal, our beautiful campus is located in the heart of the nation's capital. Minutes away from downtown, you will be within walking distance of attractions that include the Shaw Centre, Parliament Hill, and the ByWard Market. Convenient and affordable, student residences are ideal for conference guests, tour groups, sports teams, students and vacationers alike!



ACCOMMODATIONS

MAP OF VENUES, ACCOMMODATIONS & ATTRACTIONS



CONFERENCE FACILITIES

OFFSITE VENUE OPTIONS

Unique among Canadian cities, Ottawa offers a variety of grand public spaces in which to stage off-site dinners, galas and networking receptions.

Ottawa is home to 16 national museums and 31 art galleries. Delegates can network surrounded by historic military artifacts at the Canadian War Museum, under the world's largest indoor collection of totem poles at the Canadian Museum of History, amongst dinosaurs at the Canadian

Museum of Nature, and beneath the superb collection of historic aircraft at the Canada Aviation and Space Museum. These and other unique venues, and the special exhibits they bring to the city, offer settings where lasting delegate memories are made.





CANADIAN MUSEUM OF HISTORY

The Museum's spectacular Grand Hall and River Salon houses the world's largest indoor collection of totem poles and can seat up to 600 guests banquet-style and 1,200 guests reception-style. Five other rooms within the Museum are also available for events and receptions.



CANADIAN WAR MUSEUM

The Canadian War Museum's impressive LeBreton Gallery can host up to 600 people banquet-style and 1,500 people reception-style, plus the Museum's Barney Danson Theatre offers a unique venue for presentations, dinners and receptions.



CANADIAN MUSEUM OF NATURE

Built inside a stunning stone castle, the Museum of Nature houses a mind-blowing collection of natural wonders. Large or small, private or corporate, we have eight different venues to choose from. Each offer a unique opportunity to create a lasting impression in our awe-inspiring 100-year-old museum building. The Canadian Museum of Nature can seat up to 240 for dinner and up to 400 for receptions.



CANADA AVIATION AND SPACE MUSEUM

A spectacular setting for special events, including banquets, receptions or a meeting among the aircraft. Housing one of North America's finest collections of aircraft, the Canada Aviation and Space Museum is a sight to behold and can accommodate up to 350 for dinner and up to 800 for receptions.



NATIONAL ARTS CENTRE

Situated along the scenic Rideau Canal, the National Arts Centre is Canada's showcase of the performing arts. The Centre offers four distinct banquet rooms accommodating up to 250 guests banquet-style, up to 400 theatre-style, and up to 400 for receptions. It's Rooftop Terrace Tent overlooks the Canal and downtown and can seat up to 350 for dinner, up to 500 theatre-style, and up to 600 for receptions.



CANADA SCIENCE AND TECHNOLOGY MUSEUM

The Museum's exhibition halls provide distinctive spaces for banquets, receptions or product launches and add-ons such as behind-the-scenes tours.



REAL SPORTS BAR & GRILL

Our two-storey location offers dynamic options to suit different party sizes and needs. At Real Sports Bar and Grill, nothing is off limits. Where you can watch the most exciting moments of your game pulse through our 27 foot HD Big Screen and 99 HD TVs. Sip over 30 beer selections from our 82 taps. Indulge in 15 award-winning wing flavours and 11 mouth-watering burgers. Soak it all up in our 12,000 sq ft atmosphere. The Real Sports Bar & Grill can seat up to 300 banquet-style and 450 reception-style.



MÉTROPOLITAIN BRASSERIE

Métropolitain Brasserie is conveniently located between the Château Laurier and Westin Ottawa hotels at 700 Sussex, just steps away from Parliament Hill. If champagne and oysters sound enticing, it has the city's largest raw bar. The Métropolitain Brasserie boasts an award-winning wine list that offers the most extensive list of varietal wines by the glass in the city. The Métropolitain Brasserie can seat up to 250.

PUBLICITY PLANS

It is important to disseminate the information about the conference to the largest possible appropriate technical audience on both an international and local level. To attract a large number of attendees from academia and industry, we will start disseminate the information 15-18 months before the event (starting in the beginning of 2018, even before the FUSION 2018 to be held in Cambridge, UK).

The first step will be to setup the conference website as soon as possible. Once a web site has been established, in addition to a number of advertisement activities that have been successful in previous ISIF conferences, the Canadian organizing committee will leverage their established relationships with the Canadian Government research organizations that promote innovative research collaborations at Industries and Industry-Academia partnerships, such as Natural Sciences and Engineering Research Council (NSERC), National Research Council (NRC) and Mitacs Canada to enable largest number of young graduate and postgraduate researchers obtain financial support to participate at the ISIF2019.

Other publicity activities will include:

1. Distribution of hardcopies of call-for-papers, posters, brochures starting in January 2018, at different events.
2. Advertisement campaign during Fusion 2018 to reach the core audience for this conference.
3. Advertisement campaign through mailing lists, IEEE specialized branches (local and internationals), academia, Social Media (LinkedIn, Corporate Social Media Tools, etc)
4. Advertisement through sponsors
5. Advertisement through Ottawa Tourism Office.

The Publicity Chair and the International Liaisons Chair will be in charge of the strategy on identifying the key conferences that have similar topics and attendees that could be interested by the FUSION 2019 conference. They will also identify key members from the FUSION 2019 Organizing Committee (or other ISIF key members) that could disseminate the information about the FUSION 2019 conference during 2018 events. Finally, the Publicity Chair will gather and manage the lists of past and potential attendees for advertisement campaigns.



CONFERENCE DATES

JULY 2 – 5, 2019

The FUSION conferences have been usually held in the beginning of July, each year. The proposed dates for the FUSION 2019 to be held in Ottawa, Canada are: **July 2 – 5, 2019**—starting the day after Canada Day on July 1.

At these dates, there will be no date conflicts with other major conferences on the similar topics. Moreover, the average temperature in Ottawa in this period of the year will be between 20 – 30 degrees Celsius with light probability of rain. This makes Ottawa one of the best locations for the FUSION Conference in North America.

Canada Day

Ottawa, Canada's Capital, is the place to be July 1 for the country's biggest annual birthday celebration. It's a giant patriotic party on the lawns of Parliament Hill, Major's Hill Park, at the Canadian Museum of History and on the closed streets of downtown.

The crowds start to gather on Parliament Hill early, for a 9 a.m. flag raising ceremony and the Changing of the Guard ceremony, which is followed by the carillon concert featuring the Peace Tower bells, at 10 a.m. Be there at noon for a thrilling performance by the Snowbirds Demonstration team, and a noon hour show filled with cultural entertainment. For families, the Canadian Museum of History will host a variety of activities especially for children ages 3 to 12 including games, physical activities, performances and inflatable slides. For revelers of all ages there will be free activities at most of the area's national museums and institutions.

Excitement continues throughout the day at major sites and attractions downtown and across the Capital. The evening show on Parliament Hill features a stellar lineup of Canadian performers. And as always, the evening will be topped off by a giant fireworks show you simply don't want to miss!



LOCAL ACTIVITIES

Summer is an excellent time to be in Canada's Capital. It's the season when the city's vast network of cycling and recreation paths are accessible, as are the many outdoor adventure experiences for which the Capital is renowned. It's also the time of year when tour boats ply the waters of the Rideau Canal and Ottawa River; when national museums present annual blockbuster special exhibitions; and when the city is alive with festivals and summer pageantry on Parliament Hill and much more! The opportunities for off-agenda activities are endless, from sightseeing and culture, to sports and recreation, to al fresco dining and outdoor cafés.

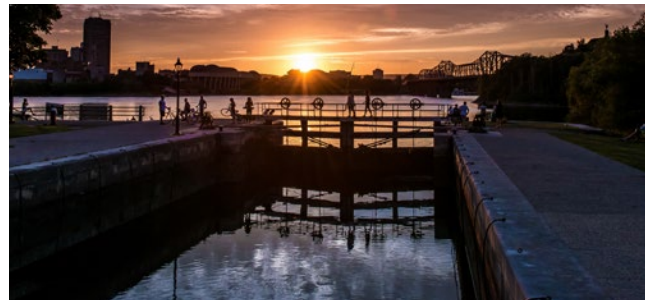
PARLIAMENT HILL

The seat of Canada's federal government and the setting for national celebrations the year round, Parliament Hill is the most visited Ottawa attraction. Each morning during summer months, the front lawn of Parliament Hill is the setting of the daily Changing of the Guard ceremony; each evening the public is invited to gather again to witness the awe-inspiring Sound and Light show—spectacular lighting effects and stunning giant images projected on the Parliament Buildings set to words and music. Both events are free. Truly a must-see!



RIDEAU CANAL

A historic waterway and UNESCO World Heritage Site, the Rideau Canal is filled with boaters spring through fall, then transforms into the world's largest naturally frozen skating rink in winter. The Canal winds through the city before connecting with the Ottawa River through dramatic stepped locks next to Parliament Hill.



CITY TOURS

Ottawa is filled with Capital sights and attractions—and just about as many ways to explore and see them. Experience a tour on both land and water with the Lady Dive amphibious bus, or take in a walking tour across Ottawa's picturesque ByWard Market courtyards.



NATIONAL CULTURAL ATTRACTIONS

Ottawa's cultural attractions, museums and galleries invite visitors to experience the best of Canada all in one place. The stunning National Gallery of Canada is home to the country's national art collection, including the largest number of paintings and drawings from the iconic Group of Seven. The Canadian War Museum pays dramatic homage to Canada's military history, with displays of vintage weaponry and war art. The Canadian Museum of History Canada's most visited museum tells the story of Canada, its people and world cultures, and houses the world's largest indoor collection of totem poles. The Canadian Museum of Nature's collection of dinosaur fossils is one of the most complete in the country. The Canada Aviation and Space Museum houses one of the world's best collections of vintage aircraft. And the Canada Science and Technology Museum, re-opening after a massive refurbishment in 2017, celebrates Canadian scientific innovation and ingenuity.



National Gallery of Canada



Canadian War Museum



Canadian Museum of History



Canada Aviation and Space Museum



Canadian Museum of Nature



Canada Science and Technology Museum

BYWARD MARKET

An historic farmers' market and shopping district by day, a favourite gathering place of restaurants and clubs by night—the ByWard Market just east of Parliament Hill is one Ottawa neighbourhood you won't want to miss.



CULINARY SCENE

Ottawa's thriving culinary scene is as diverse as the tastes of those who visit, with a community of chefs who draw inspiration from all over the world, and are drawing praise and accolades at home and abroad. From dim sum in Chinatown to Italian cuisine on Preston Street, hip gastropubs in Westboro and Hintonberg, and the happening restaurants and craft beer scene at Lansdowne—it's all on the menu in Ottawa.



PERFORMING ARTS

The Capital's premier performing arts venue, the National Arts Centre, presents a full lineup of music, dance and theatre, plus popular touring acts and shows.



NEIGHBOURHOODS/SHOPPING

Unique Ottawa neighbourhoods offer distinctive shopping, dining and nightlife experiences across the Capital. From Little Italy's charming bars and restaurants, to the glorious new archway over Chinatown, there is plenty to experience in Ottawa's varied neighbourhoods.



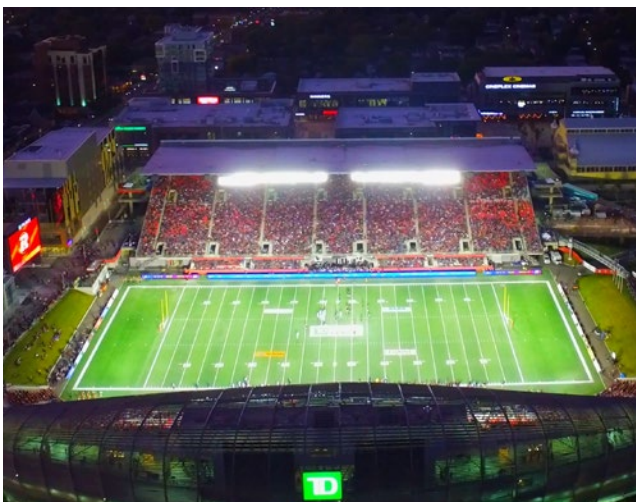
NORDIC SPA-NATURE

If ever there was a spa to die for, this is it. Nestled in the natural beauty of the Gatineau Hills 10 minutes north of downtown Ottawa, Nordik Spa-Nature is the largest spa in North America. Take time to unwind and re-energize in the spa's unique installations: 7 outdoor baths, 8 unique saunas, infinity pool, restaurant and lounge. Treat yourself to a massage, a body treatment or a Källa treatment only the second salt-water floating pool in the world! Over the years, Nordik Spa-Nature has won numerous international, national and local awards and has welcomed hundreds of thousands of visitors.



Football at TD Place

The all-new TD Place is home to the Ottawa Redblacks of the Canadian Football League and Ottawa Fury FC of the North American Soccer League. Take in an exciting game and soak in the atmosphere of this beautiful new facility next to the Rideau Canal in Ottawa's Glebe neighbourhood.



SPOUSAL PROGRAMS AND FAMILY FRIENDLY TRIPS

Are the Fusion 2019 delegates arriving early to Ottawa? Staying after the event? Let Ottawa Tourism suggest some fun and exciting pre- and post-convention excursions. We can also create companion programs for the delegate partners who may wish to explore Ottawa and take in a chocolate tour, a museum, or fantastic shopping.



CAPITAL ATTRACTIONS

Tour historic Parliament Hill, the seat of Canada's federal government, then dig deeper into the country's heritage at seven national museums devoted to history, art, aviation and space, military history, nature and science and technology.



CAPITAL ADVENTURE

Enjoy the Capital's beautiful natural setting by bicycle, enjoy thrilling whitewater rafting in the heart of the city, try bungee jumping or head to nearby Gatineau Park for zip lining.



CAPITAL CUISINE

Take a guided walking tour of restaurants and/or craft breweries and see how Ottawa chefs connect with local producers at Ottawa's oldest farmers market, the historic ByWard Market.



CAPITAL SIGHTSEEING

See the capital's many monuments, landmarks and attractions from on board a double-decker coach, in an open cockpit biplane, or on foot with one of numerous themed walking tours.

PROCEEDINGS

All final versions of accepted papers will be published in accordance with ISIF & IEEE formatting and standards, and ISIF will have all copyrights.

All participants to the conference will receive an electronic copy of the accepted papers (USB) and after the conference, all accepted papers will be available exclusively through IEEE Explore for one year as per ISIF rules.

LIABILITY

Several insurance brokers have been contacted for quotation and the message we have got was that it is too early to submit for quotation (3 years before the event). It should be done only 3 months before the event.

However the insurance brokers (specialized in such events) have specified that a liability insurance for this kind of event could turn around \$2,000.00. This cost was used in our estimated budget.



LETTER OF SUPPORT FROM OTTAWA TOURISM





Thursday, June 23rd, 2016
Lance Kaplan
International Society of Information Fusion
VP Conferences
2800 Powder Mill Road
Adelphi, MD 20783
lkaplan@ieee.org

Dear Lance,

It is with tremendous interest and enthusiasm that Ottawa Tourism supports the bid documents as presented from our tourism partners and dedicated Local Organizing Committee, for your consideration to host the 2019 International Society of Information Fusion Conference in Ottawa. Ottawa offers visitors a diverse selection of experiences year round. From the world renowned museums and galleries, to international cultures and world-class entertainment, there is much to discover in Ottawa, Canada's Capital.

In recognition of the positive impact this convention would create in our city, Ottawa Tourism is pleased to advise you of our convention funding program. This industry driven funding mechanism is administered by Ottawa Tourism and designed to assist organizations such as the International Society of Information Fusion with exhibit and meeting space rental costs, or in a manner that best suits your event.

Ottawa Tourism will offer the International Society of Information Fusion \$10.00CAD per actualized room night, to a maximum of \$8,000CAD in funding based on the contracted and actualization of 800 total room nights at any of our agreed Ottawa Tourism member hotel(s) during July 1st to 7th 2019. Please note that the Hilton Lac-Leamy is not a contributing funding member of Ottawa Tourism.

Please note that this one-time funding offer is valid only should contracts be signed by October 31st, 2016. The sliding scale below represents the breakdown of the funding being offered. In the event that the room night production is lower than expected, the sliding scale below will apply. Note that the criteria mentioned above still needs to be met. Should room night production exceed the expected amount listed below, no additional funds will be made available as part of this agreement.

Actualized Room Night Production (revenue producing)	Funding Assistance per actualized room night
800	\$10.00CAD
640-799	\$8.00CAD
512-639	\$6.00CAD
Below 512	No Funding

In addition, our Convention Services portfolio is comprehensive and complimentary. We will customize a services plan with you to best suit your needs and those of your delegates. You can count on our full support.

Lance, I look forward to speaking with you further in regards to our proposal and welcoming the 2019 International Society of Information Fusion Conference to Ottawa, Canada's Capital.

Sincerely,

A handwritten signature in black ink, appearing to read "Katie Dolan".

Katie Dolan
Meeting Sales Manager
Ottawa Tourism

APPENDICES



APPENDIX A

CONFERENCE FACILITY OPTION #2

THE WESTIN OTTAWA





A PROPOSAL TO HOST:



**International Society of Information Fusion International
Conference 2019**

Sunday, July 14th – Thursday, July 18th, 2019

THE WESTIN FOR A BETTER YOU.

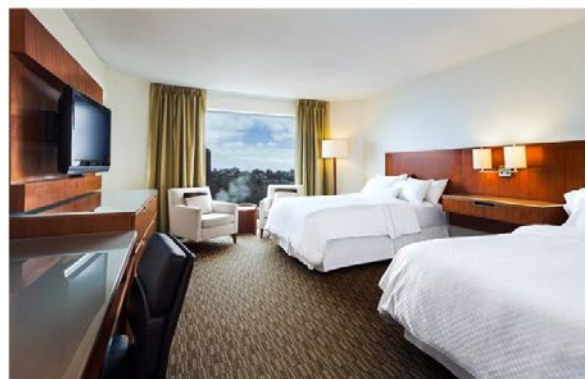
OTTAWA

11 Colonel By Drive | Ottawa ON | K1N 9H4

The Westin Ottawa offers an ideal haven for renewal and relaxation, and direct access to all the attractions of Canada's capital city. The hotel is located across from the Rideau Canal connected to the Rideau Centre Shopping Mall and the Ottawa Convention Centre. Just outside our doors, you will find Parliament Hill and the historic ByWard Market – Ottawa's premier destination for shopping, dining, arts, and entertainment.

Our 496 spacious guest rooms and suites provide guests with an elevated sense of comfort and tranquility. The Westin's renowned Heavenly Bed provides the ultimate vantage point for spectacular views of Ottawa from floor-to-ceiling guest room windows.

Creative planning, flexible venues, and flawless implementation are the hallmarks of conventions at The Westin Ottawa. Our 44,000 square feet of meeting space offers maximum versatility by including both the largest Four Diamond hotel ballroom in Ottawa as well as our more intimate Executive Meeting Center.



June 7, 2016

Lance M. Kaplan
International Society of Information Fusion
12 Cosgrave Ct
Silver Spring, MD, 20902
United States

RE: International Society of Information Fusion International Conference 2019
MEETING DATES: Sunday, July 14th – Thursday, July 18th, 2019

Dear Lance,

I would like to take this opportunity to thank you for your interest in The Westin Ottawa to host the International Society of Information Fusion International Conference 2019 in July, 2019. The following is a proposal outlining the rates and facilities the hotel would be able to offer during the dates requested.

We are currently holding this space for you on a **tentative basis** over the meeting dates as indicated above until **Friday, October 21, 2016**. Should we receive a request for the same dates prior or after this date, the Westin Ottawa reserves the right to ask for a commitment from you within 48 hours of the request. Should we not receive a response by the due date, this proposal along with the rates quoted will then be considered null and void and all space being held will be released.

We are sincerely interested in hosting this prestigious meeting. I look forward to your thoughts, and again, thank you for your consideration.

Sincerely,



Claudia Urrutia, CMP
Sales Manager, Group

THE WESTIN OTTAWA
11 Colonel By Drive
Ottawa, ON K1N 9H4
Tel.: 613-560-7454
Fax: 613 560-7308
E-mail: Claudia.Urrutia@westin.com



GUEST ROOM ACCOMMODATIONS

Dates	Junior Suite Upgrade*	Guest Room Block	Total Guest Room Block
Sunday, July 14, 2019	5	195	200
Monday, July 15, 2019	5	195	200
Tuesday, July 16, 2019	5	195	200
Wednesday, July 17, 2019	5	195	200

*See concessions

There are a total of **800** "Confirmed Room Nights". The Hotel has blocked 80% of the Confirmed Room Nights in Main Guest Room Block in the Traditional Category and 20% in the Deluxe Category.

RATES

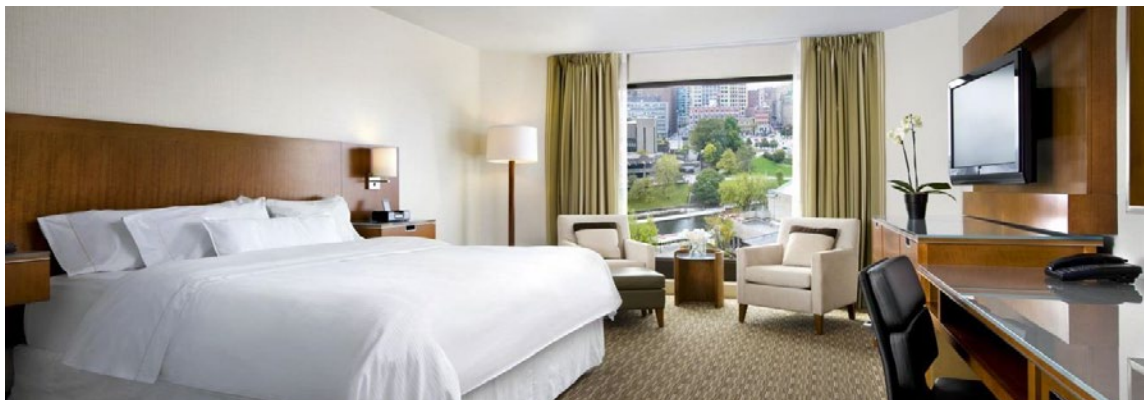
We are pleased to confirm the following special guest room rates:

Traditional	(Single/Double):	\$199.00
Deluxe	(Single/Double):	\$254.00
Suites	(Single/Double):	\$329.00 and up
Additional Person:		\$40.00

All room rates are quoted exclusive of applicable fees and state and local taxes, which are currently 3% Destination Marketing Fee (DMF) and 13% Harmonized Sales Tax (HST). Taxes and fees are subject to change.

NON-COMMISSIONABLE

Group room rates are net, non-commissionable rates.

**COMPLIMENTARY GUEST ROOM INTERNET**

Complimentary in-room high-speed 300Mbps wireless internet for all guests blocked within the guestroom block (up to 3 devices per guest room), valued at \$10.95/day

ADDITIONAL CONCESSIONS

- Five (5) complimentary upgrades to Junior Suite at the Group Rate arriving on Sunday, July 14, 2019 for four (4) nights

MEETING SPACE

Date	Function Description	Start – End Time	Function Space	Set Up	# PPL
Sunday, 14-Jul-2019	Registration	5:30PM - 8:00PM	Nunavut - Level 4	Registration	1
	Reception	6:00PM - 8:00PM	Governor General I/II - Level 4	Cocktail Rounds	300
Monday, 15-Jul-2019	Breakfast	7:00AM - 8:00AM	Governor General I/II - Level 4	Rounds	375
	Registration	7:00AM - 5:40PM	Nunavut - Level 4	Registration	1
	Plenary	8:00AM - 9:00AM	Provinces Ballroom - Level 4	Theater Style	400
	Coffee Break	9:00AM - 9:30AM	Governor General I/II - Level 4	Rounds	375
	Technical Session	9:30AM - 5:40PM	Birch - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	British Columbia/Manitoba - Level 2	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Les Saisons - Level 3	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Maple - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Newfoundland/Nova Scotia - Level 4	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Oak - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Ontario - Level 3	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Quebec - Level 4	Classroom Style	50
	Break Refresh	10:50AM - 11:00AM	Governor General I/II - Level 4	Rounds	375
	Lunch	12:30PM - 2:00PM	Governor General I/II - Level 4	Rounds	375
	Posters	2:00PM - 5:40PM	Provinces Foyer - Level 4	Poster Board	1
	Break Refresh	3:40PM - 4:00PM	Governor General I/II - Level 4	Rounds	375
	Wrap-Up	5:40PM - 6:00PM	Provinces Ballroom - Level 4	Theater Style	400
Tuesday, 16-Jul-2019	Breakfast	7:00AM - 8:00AM	Governor General I/II - Level 4	Rounds	375
	Registration	7:00AM - 5:40PM	Nunavut - Level 4	Registration	1
	Plenary	8:00AM - 9:00AM	Provinces Ballroom - Level 4	Theater Style	400
	Coffee Break	9:00AM - 9:30AM	Governor General I/II - Level 4	Rounds	375
	Technical Session	9:30AM - 5:40PM	Birch - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	British Columbia/Manitoba - Level 2	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Les Saisons - Level 3	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Maple - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Newfoundland/Nova Scotia - Level 4	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Oak - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Ontario - Level 3	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Quebec - Level 4	Classroom Style	50

	Break Refresh	10:50AM - 11:00AM	Governor General I/II - Level 4	Rounds	375
	Lunch	12:30PM - 2:00PM	Governor General I/II - Level 4	Rounds	375
	Posters	2:00PM - 5:40PM	Provinces Foyer - Level 4	Poster Board	1
	Break Refresh	3:40PM - 4:00PM	Governor General I/II - Level 4	Rounds	375
	Wrap-Up	5:40PM - 6:00PM	Provinces Ballroom - Level 4	Theater Style	400
	Dinner	6:00PM - 8:00PM	Governor General I/II - Level 4	Rounds	375
Wednesday, 17-Jul-2019	Breakfast	7:00AM - 8:00AM	Governor General I/II - Level 4	Rounds	375
	Registration	7:00AM - 5:40PM	Nunavut - Level 4	Registration	1
	Plenary	8:00AM - 9:00AM	Provinces Ballroom - Level 4	Theater Style	400
	Coffee Break	9:00AM - 9:30AM	Governor General I/II - Level 4	Rounds	375
	Technical Session	9:30AM - 5:40PM	Birch - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	British Columbia/Manitoba - Level 2	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Les Saisons - Level 3	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Maple - Executive Level	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Newfoundland/Nova Scotia - Level 4	Classroom Style	50
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	Technical Session	9:30AM - 5:40PM	Ontario - Level 3	Classroom Style	50
	Technical Session	9:30AM - 5:40PM	Quebec - Level 4	Classroom Style	50
	Break Refresh	10:50AM - 11:00AM	Governor General I/II - Level 4	Rounds	375
	Lunch	12:30PM - 2:00PM	Governor General I/II - Level 4	Rounds	375
	Posters	2:00PM - 5:40PM	Provinces Foyer - Level 4	Poster Board	1
	Break Refresh	3:40PM - 4:00PM	Governor General I/II - Level 4	Rounds	375
	Wrap-Up	5:40PM - 6:00PM	Provinces Ballroom - Level 4	Theater Style	400
Thursday, 18-Jul-2019	Breakfast	7:00AM - 9:00AM	Governor General I/II - Level 4	Rounds	50
	Registration	7:00AM - 2:00PM	Nunavut - Level 4	Registration	1
	Tutorials	8:00AM - 5:00PM	British Columbia/Manitoba - Level 2	Classroom Style	50
	Tutorials	8:00AM - 5:00PM	Les Saisons - Level 3	Classroom Style	50
	Tutorials	8:00AM - 5:00PM	Newfoundland/Nova Scotia - Level 4	Classroom Style	50
	Tutorials	8:00AM - 5:00PM	Ontario - Level 3	Classroom Style	50
	Tutorials	8:00AM - 5:00PM	Quebec - Level 4	Classroom Style	50
	Lunch	12:00PM - 1:00PM	Governor General I/II - Level 4	Rounds	375

Function space is assigned according to the guaranteed number of persons, as specified by the Group. The Hotel reserves the right to reassign the space listed above or to charge additional function space rental fees. The Group agrees to promptly notify the Hotel of any changes in its function space requirements.

Should the group require a classroom set up, \$1.50 per person labour charge will apply.

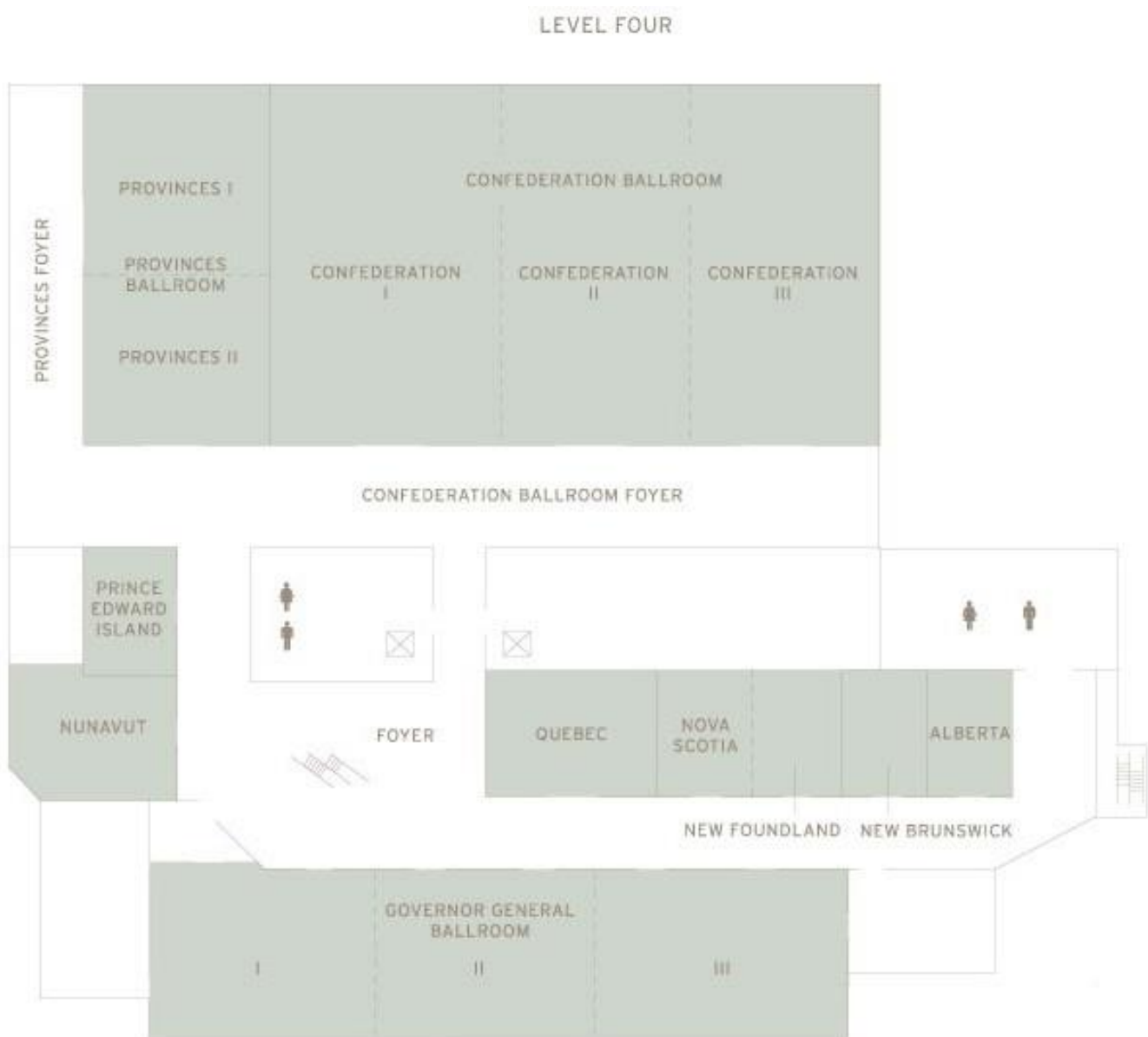
In cases where function rooms are being held on a 24-hour basis, the Hotel reserves the right to reuse the function rooms when not used by your organization. However, it is understood that compensation, if required, may be negotiated when dismantling extensive set-ups is necessary.

MEETING ROOM RENTAL CHARGE AND FOOD & BEVERAGE MINIMUM

Based on your requirements, we have reserved function space as shown on the attached schedule of events. Because of your minimum Guestroom revenue and your minimum Food and Beverage revenue **(\$100,000.00)** as indicated in this proposal, the function space rental is **complimentary**.

Additional requirements will be quoted separately.

FLOOR PLANS



EXECUTIVE MEETING CENTRE

**FOOD & BEVERAGE POLICIES**

Due to licensing requirements and quality control issues, all food and beverage to be served on the Hotel property must be supplied and prepared by the Hotel. Menu prices cannot be guaranteed before 6 months prior to event date. All Food and beverage prices are subject to a 13% Harmonized Sales Tax (HST) as well as an 18% service charge. The HST tax is also applicable on the service charge portion, meeting room rental charges and other Hotel services. Taxes and service charge are subject to change.

All food and beverage services must be provided by the Hotel for all Specialty suites.

To view the creations of our Executive Chef Kenton Leier, Gold Medal winner Culinary World Cup, please click on full banquet & catering menu below:

[Westin Ottawa Catering Menus](#)

AUDIO VISUAL

Presentation Services is the preferred supplier of Audiovisual Services to the Westin Hotel Ottawa. They offer complete Audiovisual, Translation, Wireless and Wired Internet and Staging services. Their on-site professionals work with the hotel staff to guarantee your next event is a

complete success. All equipment is stored on site to ensure excellent quality and last minute requests are only seconds away.

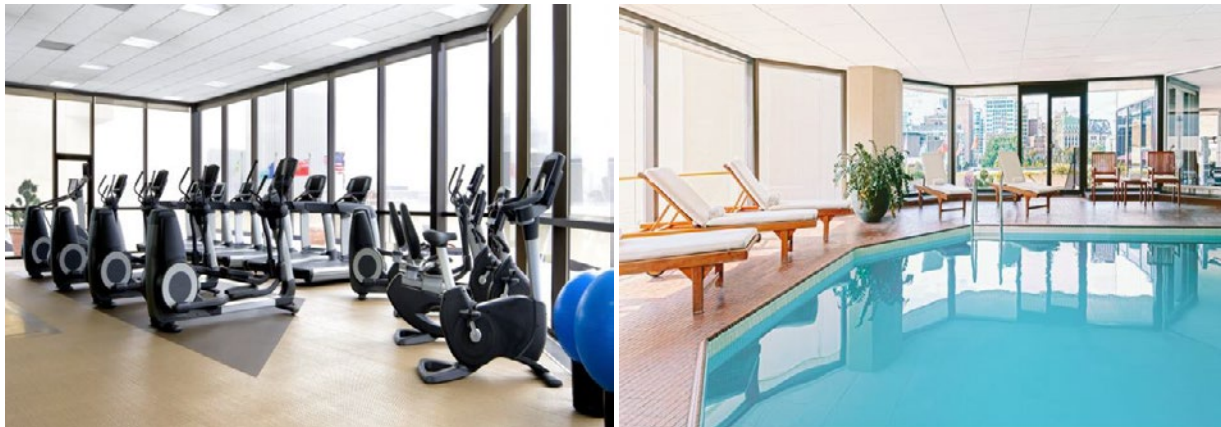
Benefits of partnering with Presentation Services AV include:

- Intimate knowledge of property
- Joint billing with Westin Ottawa
- No load in supervision or security fees
- No storage fees or patch fees
- Equipment readily available on-site for last minute event needs
- Highest quality event technology equipment & on-site personnel

Reserve your equipment with your Convention Service Manager, or contact our Westin Ottawa office at (613) 569-1595, Fax: (613) 569-0935 or Email mchippe@psav.com



HEALTH AND WELLNESS



Our fitness facilities feature state-of the art equipment, a squash court, basketball court, salt-water pool and hot tub, located on level 6.

We also have a New Balance Gear Lending program in house – should you or your guests forget your work-out gear, borrow it from us!

Hours of Operation:

- Westin Workout – Open 24 hours
- Saltwater Pool, Jacuzzi – 6:30am-10:00pm daily



The Westin Ottawa takes part in RunWestin. From April – October, enjoy guided runs through Canada's capital with our RunWestin team. Stay in shape while you're away from home.

HOTEL RESTAURANTS
Daly's Restaurant – Level 3
Breakfast, Light Lunch
Hours of Operation:

- Breakfast Buffet /A la Carte :
6:30am – 11:00am
- Daly's Express (Starbucks Coffee bar, express breakfast and lunch):
6:30am – 2:00pm

The Shore Club – Hotel Lobby
Steak, Seafood, Late Night
Hours of Operation:

- Lunch – Monday – Friday:
11:30am-5:00pm
- Dinner – Monday – Sunday :
5:00pm-11:00pm
- Bar – open until 1:00am

SPG PRO

You're in the people business, and in this line of work, business is always personal. We don't just look at what you do for a living; we also look at what you do for life. That's why we created SPG Pro, a loyalty offering that rewards you personally for the things you do professionally.

- Great Points. Earn 1 Starpoint for every US\$3 you book for meetings to a max of 20,000 Starpoints per event. Earning gets richer when you reach elite status.
- Go elite. Earn 1 eligible night toward elite status for every 20 group room nights to a maximum of 20 eligible nights per event. Elite status starts at just 25 eligible nights per year.
- You've earned it. Redeem Starpoints for whatever you want – like a free night at The St. Regis New York or VIP treatment at the US Open.

[Join Now](#)**LOCATION & SURROUNDING AREA**

- Connected to the Rideau Centre Shopping Mall (over 180 stores)
- Located across from Historic Rideau Canal
- Located 20 minutes from Macdonald-Cartier International Airport (YOW)
- Within walking distance of a variety of Museums and Galleries
- Located 1 block away from Byward Market (over 100 restaurants)



The Byward Market is Ottawa's number one tourist attraction, and is the premier destination for shopping, dining, arts, entertainment and professional services for residents and visitors.

AWARDS & RECOGNITION

- 2012 Westin Hotel of the Year for North America
- CAA 4 Diamond Award - 30 consecutive years
- Energy & Environment Award – 2009 & 2012
- 5 Green Meeting Keys – Green Key Global
- Hotel Association of Canada: 5 Green Key Eco Rating (highest rating) 2011
- Hotel Association of Canada: Energy and Environment Award 2009
- Hydro Ottawa: Companies for Conservation Certificate of Recognition 2008
- Energard Top 10: Best Performer in Full Service Category for Energy Savings 2007
- Starwood Hotels and Resorts: Most Energy Efficiency 2006
- Readers' Choice Award M+IT Magazine, 2011, 2012

BEST VENUES WITH BEDS

Each year, we survey our readers on their business predictions and preferences in the meeting planning industry as part of M+IT's annual Market Report survey. In the past, we've bestowed Readers' Choice Awards—our top honour for meeting supply companies—to Canadian hotels and venues based on our readers' responses when asked which hotel or venue has exceeded their expectations and best catered to their group's needs. This year, we've expanded our Readers' Choice Awards by adding six new categories, including favourite airline, convention and visitors bureau, audiovisual supplier, hotel chain, charter transportation and online registration system. We asked for your favourites and you answered the call. Here are the results, in no particular order. ☺



CELEBRATING 30 YEARS OF EXCELLENCE

"WINNER: 2012 Westin Hotel of the Year for North America"

THE WESTIN OTTAWA 30 YEAR ANNIVERSARY

[Learn More](#)

APPENDIX B

CONFERENCE FACILITY OPTION #3

FAIRMONT CHÂTEAU LAURIER





FAIRMONT CHÂTEAU LAURIER

OTTAWA

22nd International Conference
on Information Fusion (FUSION 2019)





International Society of Information Fusion

June 13, 2016

c/o Katie Dolan
Ottawa Tourism
1405-150 Elgin Street
Ottawa, ON K2P 1L4
Phone: 613.237.5150
Email: kdolan@ottawatourism.ca

RE: 22nd International Conference on Information Fusion (FUSION 2019)

Dear Katie,

Thank you for the opportunity to put forward a proposal for the Fusion 2019 conference. I am excited by the opportunity to welcome the program and making it a success. It is my pleasure to recap the specifics of the meeting for your review. **Please note that space is not currently being held.**

GUESTROOMS/ SUITES

We would be pleased to offer the following guestroom block on a first option basis:

July 11 – 15, 2019

	THU	FRI	SAT	SUN	MON
Fairmont Rooms	175	175	175	175	c/o
Fairmont With View Rooms	25	25	25	25	c/o

Total Room Nights: 800

GUESTROOM AND SUITE RATES

We would be pleased to offer the guestroom rates outlined below:

July 11 – 15, 2019

<u>Room Category</u>	<u>Single/Double Rate</u>
Fairmont Room	\$249.00/night
Fairmont With View Room	\$249.00/night

The above rates are net, non-commissionable, and subject to a 3% Destination Marketing Fee (DMF) and 13% Harmonized Sales Tax (HST). Please note that the Destination Marketing Fee is taxable at 13%, and that tax structures may change without notice.

The above rates include room only and are based on single or double occupancy. Additional people sharing a guestroom beyond double occupancy are charged \$40.00 CDN per night, per person, plus applicable fees and taxes. Children under 18 sharing their parent's room are complimentary.

GUESTROOMS DESCRIPTIONS

Fairmont Château Laurier is mid-way through a multimillion-dollar guestroom renovation, which includes an elegant transformation and expansion of our Fairmont Gold floors. The renovations are planned to be complete by summer of 2016 – just in time for Canada's 150th Anniversary celebration in 2017! The new rooms are fresh and modern, as envisioned by Jinnie Kim Design, a Boston-based group of architects and design professionals who are also revitalizing the famed Fairmont Royal York.

Of the hotel's 426 guestrooms, 138 rooms and suites will offer access to Fairmont Gold. The Fairmont Gold experience offers guests access to a private reception area and lounge, dedicated Concierge team, and additional amenities, including complimentary evening canapés and a deluxe continental breakfast, both served daily in the Fairmont Gold Lounge. The Fairmont Gold experience, newly revitalized, will be offered again starting in July 2016.

- **Fairmont Rooms:** located throughout the hotel, overlooking the city, inner courtyard, or Major's Hill Park
- **Fairmont with View Rooms:** west wing only, offer stunning views of Parliament Hill and Rideau Canal



CONCESSIONS

Should the following concessions not be in line with your meeting needs, please let me know and I would be happy to further discuss what you would need to insure a successful meeting.

- Group room rate available three (3) days pre and post event dates, based on hotel availability.
- Confirmed rate in Canadian dollars for 2019.
- Upgraded Fairmont View Rooms at the same rate as Fairmont Rooms.
- One (1) complimentary room per fifty (50) rooms booked cumulatively, credited to the master account at the group Fairmont Room rate.
- Complimentary rental Plenary Session, Poster Room and Meal Rooms.
- Discounted meeting room rental for Technical and Tutorial Session Rooms.
- Complimentary premium guestroom internet access for Fairmont President's Club Members (Complimentary to enroll at www.fairmont.com/fpc)

MEETING SPACE

Fairmont Château Laurier features 35,966 square feet of total meeting space, including four ballrooms ranging between 2,688 and 5,886 square feet in size. Our meeting facilities, many of which feature natural light, are as functional as they are elegant and have hosted both politicians and visiting royalty. Our landmark hotel timelessly blends classic architectural beauty, state-of-the-art amenities, and dedicated support services, allowing for perfectly executed events in an unparalleled setting.



We are pleased to offer the following meeting space for your program:

Date	Time	Event	Function Space	Setup Style	Att.	Rental
Thursday, July 11, 2019	17:30-23:59	Setup	Ballroom	Rounds of 10	400	—
	17:30-20:00	Registration	French Corridor	Registration	4	—
	18:00-20:00	Cocktail	Adam Room	Reception	400	—
Friday, July 12, 2019	06:00-23:59	Hold	Ballroom & French Corridor	Rounds of 10	400	—
	07:00-08:00	Breakfast	French Corridor	Existing	400	—
	07:00-17:40	Registration	French Corridor	Registration	4	—
	08:00-09:00	Plenary Session	Ballroom	Rounds of 10	400	—
	09:00-09:30	Coffee Break	French Corridor	Existing	400	—
	09:30-17:40	Technical Session 1	Renaissance Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 2	MacDonald Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 3	Canadian Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 4	L'Orangerie Room	Theatre Style	50	\$500.00
	09:30-17:40	Technical Session 5	Burgundy Room	Theatre Style	50	\$500.00
	10:50-11:10	Refreshments	French Corridor	Existing	400	—
	12:30-14:00	Lunch	French Corridor	Existing	400	—
	14:00-17:40	Posters	Laurier Room	TBD	400	—
	15:40-16:00	Refreshments	French Corridor	Existing	400	—
	17:40-18:00	Wrap-Up (Chair)	Ballroom	Rounds of 10	400	—
Saturday, July 13, 2019	06:00-23:59	Hold	Ballroom & French Corridor	Rounds of 10	400	—
	07:00-08:00	Breakfast	French Corridor	Existing	400	—
	07:00-17:40	Registration	French Corridor	Registration	4	—
	08:00-09:00	Plenary Session	Ballroom	Rounds of 10	400	—
	09:00-09:30	Coffee Break	French Corridor	Existing	400	—
	09:30-17:40	Technical Session 1	Renaissance Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 2	MacDonald Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 3	Canadian Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 4	L'Orangerie Room	Theatre Style	50	\$500.00
	09:30-17:40	Technical Session 5	Burgundy Room	Theatre Style	50	\$500.00
	10:50-11:10	Refreshments	French Corridor	Existing	400	—
	12:30-14:00	Lunch	French Corridor	Existing	400	—
	14:00-17:40	Posters	Laurier Room	TBD	400	—
	15:40-16:00	Refreshments	French Corridor	Existing	400	—
	17:40-18:00	Wrap-Up (Chair)	Ballroom	Rounds of 10	400	—
	19:30-21:30	Dinner	Ballroom	Rounds of 10	400	—

Sunday, July 14, 2019	06:00-23:59	Hold	Ballroom & French Corridor	Rounds of 10	400	–
	07:00-08:00	Breakfast	French Corridor	Existing	400	–
	07:00-17:40	Registration	French Corridor	Registration	4	–
	08:00-09:00	Plenary Session	Ballroom	Rounds of 10	400	–
	09:00-09:30	Coffee Break	French Corridor	Existing	400	–
	09:30-17:40	Technical Session 1	Renaissance Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 2	MacDonald Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 3	Canadian Room	Theatre Style	100	\$500.00
	09:30-17:40	Technical Session 4	L'Orangerie Room	Theatre Style	50	\$500.00
	09:30-17:40	Technical Session 5	Burgundy Room	Theatre Style	50	\$500.00
	10:50-11:10	Refreshments	French Corridor	Existing	400	–
	12:30-14:00	Lunch	French Corridor	Existing	400	–
	14:00-17:40	Posters	Laurier Room	TBD	400	–
	15:40-16:00	Refreshments	French Corridor	Existing	400	–
	17:40-18:00	Wrap-Up (Chair)	Ballroom	Rounds of 10	400	–
Monday, July 15, 2019	07:00-08:00	Breakfast	French Corridor	Existing	400	–
	07:00-14:00	Hold	Ballroom & French Corridor	Rounds of 10	400	–
	09:00-17:00	Tutorial 1	Renaissance Room	Theatre Style	100	\$500.00
	09:00-17:00	Tutorial 2	MacDonald Room	Theatre Style	100	\$500.00
	09:00-17:00	Tutorial 3	Canadian Room	Theatre Style	100	\$500.00
	09:00-17:00	Tutorial 4	L'Orangerie Room	Theatre Style	50	\$500.00
	09:00-17:00	Tutorial 5	Burgundy Room	Theatre Style	50	\$500.00
	12:00-13:00	Lunch	French Corridor	Existing	400	–

OTHER INFORMATION

LOCATION & ACTIVITIES

Perfectly situated in the heart of the capital, immediately adjacent to Parliament Hill and the historic, UNESCO-recognized Rideau Canal, Fairmont Château Laurier is conveniently located near all the best of Ottawa's attractions, including the National Arts Centre, the National Art Gallery, the ever-popular Museum of History, and the bustling Byward Market. Those with a taste for nature will enjoy the views from Major's Hill Park, located just behind the hotel, as well as the trails and lakes of the nearby Gatineau Hills.

During the summer, be sure to watch the Changing of the Guard at Parliament Hill, an annual tradition since 1959. The ceremony begins at 10:00 AM each morning and features the regimental band and pipers from the Governor General's Footguards and the Canadian Grenadier Guards.

HEALTH & BEAUTY

Health Club and Pool: Located on the Lower Level, the Health Club offers premium fitness machines, each equipped with personal flat-screen televisions, as well as a wide range of free-weights. Our Pool is accessible via the Health Club, and features a unique, Art Deco design and an expansive 20 yard (18.3 meter) length. Wellness Services, such as personal training sessions and nutritional consultation, are also offered by appointment.

Massage Therapy: Offered in the Health Club's Treatment Rooms by Registered Massage Therapists. Specialized services include Accupressure, Neuromuscular Therapy, Sports Therapy, and Swedish Massage Therapy.

- **Holtz spa:** Conveniently located one short block from the hotel. Offers esthetics, skincare, body treatments, hair design, and more.
- **Golf:** The Ottawa Hunt and Golf Club, Capital Golf Course, and Hylands Golf Club are all within 25 minutes of the hotel.
- **Ski:** Edelweiss Ski Resort is located approximately 30 minutes from the hotel, while Mont Ste-Marie is located approximately an hour from the hotel and features the highest vertical in the region.

A HISTORIC LEGACY

Fairmont Château Laurier has been turning moments into memories since we first opened our doors in 1912. The hotel has often been dubbed "the third chamber of Parliament" because of the politicians who regularly roam the corridors. Within its walls, political deals have been consummated, careers launched or destroyed, and governments created and dissolved. The hotel has been home to former Prime Ministers Richard Bedford (R.B.) Bennett and Pierre Trudeau. Moreover, King George VI, Queen Elizabeth and her consort Prince Philip, Winston Churchill, Charles de Gaulle, The King and Queen of Siam, and former U.S. President Hoover have all graced the hotel registry.

- **Guest Services:** Concierge available from 7:00AM – 10:00PM in high season and 8:00AM – 8:00 PM in low season, 24-hour in-room dining, full service business center, Wi-Fi accessible in all public spaces and guestrooms, valet parking, overnight laundry, twice-daily maid service, and shoeshine.
- **Specialty Shops:** Vincent Art Gallery, Devine Fine Jewellery, SB Gifts and Souvenirs

MISCELLANEOUS INFORMATION

- Meeting Room rental is subject to 13% Harmonized Sales Tax (HST). Food and Beverage is subject to a 15% surcharge fee and 13% HST. The surcharge fee is subject to HST.
- Check-in time is 3:00PM and check-out time is 12:00PM.
- Macdonald–Cartier International Airport (YOW) is 15 kilometers from the hotel and takes approximately 20 to 30 minutes. A taxi transfer is approximately \$30.00.
- Guestroom internet is offered at two levels to better respond to our guests' needs. Business Internet Access is \$13.95 per 24-hour period, while Premium Business Internet Access is \$23.95 per 24-hour period. Members of the Fairmont President's Club receive complimentary Premium Access.

Please note that the prices outlined above are subject to change.

AUDIO VISUAL

Fairmont Château Laurier works in partnership with PSAV whose offices are conveniently located in-house. Should you require any AV equipment or assistance, please contact them directly and they would be happy provide you with a personalized quote. Simon Best can be reached at 613-241-1425 ext 3365 or via email at sbest@psav.com.

*Please Note: Should you bring in AV equipment to the hotel from another AV supplier, there is a charge of \$500.00 per day for functions located on the Mezzanine Level and the 1st floor of hotel and a fee of \$1000 for function rooms located on the Lobby and Lower Lobby Levels.

SUSTAINABILITY

At Fairmont Château Laurier, we believe meetings and conferences can have a positive impact beyond the meeting room, as today's responsible companies and planners endeavor to seek out opportunities to give something back to their meeting destinations. Our creative event planners custom tailor programs to meet the needs of your busy group, while at the same time offering unique opportunities to positively impact the community.

That's why Fairmont created the Eco-Meet program. This enables groups to:

- Minimize their meeting footprint through green conference options to reduce environmental impact, conserve, recycle, and increase energy efficiency.
- Give back on a more personal level by participating as a group in hands-on volunteer programs. Your attendees will bond as a team through shared community outreach excursions such as volunteering at the Boys and Girls Club of Ottawa or at The Ottawa Mission.
- Designate 10% of guestroom revenue to either a local charity or to one that resonates more closely with your group through our Meetings That Matter program.

If this is of interest to you, or if you would like more information about our Green Initiatives or Meetings That Matter promotion, please don't hesitate to let us know. We would be delighted to review these options in greater detail.

WILD FOR BEES... A place for bees to rest their wings!

Fairmont Hotels & Resorts is partnered nationally with Burt's Bees, Sustainable TO Architecture + Building and Pollinator Partnership Canada (P2C) to raise awareness of the importance that solitary pollinator bees play in urban food production. In 2015, 16 new WILD FOR BEES pollinator bee hotels were built, including one at Fairmont Château Laurier. The pollinator bee hotel initiative is part of Fairmont's Bee Sustainable Program, which for over 20 years has been engaged in a global effort to promote the health and habitat of honey bees and now pollinator bees.



AWARDS & RECOGNITION

- CAA / AAA Four Diamond Award

Previous Awards include:

- 2014 *Condé Nast Traveler's* Best in the World (Eastern Canada Top 20)
- 2013 *Condé Nast Traveler's* Best in the World (Top 30 In Canada)
- 2013 Hotel Association of Canada's Four Green Keys ECOMmodation Rating
- *Travel + Leisure's* Greatest Hotels in the World Award
- *Condé Nast* Top 100 Hotel of the Year Award
- *Meetings & Incentive Travel* Reader's Choice Award
- Children's Hospital of Eastern Ontario (CHEO) Order of the Good Bear Award for Community Involvement

WE LOOK FORWARD TO WELCOMING YOU!

Katie, I hope that the above information will be helpful as you continue planning for Fusion 2019.

I would be delighted to answer any questions you may have. I will follow up with you in the coming days. Should you require any additional information, I encourage you to contact me directly at (613) 562-7023 or by email at laura.sanderson@fairmont.com.

Sincerely,



LAURA SANDERSON
SALES MANAGER

Fairmont Château Laurier
1 Rideau Street
Ottawa, Ontario
Canada K1N 8S7
T + 1 613 562 7023
F + 1 613 562 7030
laura.sanderson@fairmont.com
fairmont.com



APPENDIX C

CONFERENCE FACILITY OPTION #4

DELTA OTTAWA CITY CENTRE





GROUP SPACE PROPOSAL TO HOST THE:

International Society of Information Fusion

Proposal Presented By:

Amy O'Keefe
Business Development Manager
Delta Ottawa City Centre
101 Lyon Street
Ottawa, ON K1R 5T9
Tel: 613-688-6852

Delta Ottawa City Centre
&
International Society of
Information Fusion

Today's Date: June 13, 2016

International Society of Information Fusion
C/O Katie Dolan
Ottawa Tourism
150 Elgin Street, Suite 1405
Ottawa, ON
Phone: 613-237-5150
kdolan@ottawatourism.ca

PROGRAM TITLE: International Society of Information Fusion International Conference 2019

Dear Katie:

On behalf of the [Delta Ottawa City Centre](#), I would like to thank you for your inquiry to host the International Society of Information Fusion International Conference 2019. We are delighted that you are considering us to host your meeting and we welcome the opportunity to extend our hospitality and services to you and your associates.

Since the completion of the \$30 million renovation the [Delta Ottawa City Centre](#) boasts the uniqueness of a boutique style high rise with a modern, contemporary look. Catering to the business traveler, the 25,571 sq ft of flexible and distinctive meeting space inclusive of an unobstructed 10,000 sq. ft. grand ballroom, also makes it a first class meeting and convention facility. Unique to the property is our 26th floor Penthouse level reception area which offers the best views of any hotel in the city featuring floor to ceiling windows overlooking Parliament and the Ottawa River making it an ideal location to truly impress colleagues, business partners, and guests alike. Your employees and business partners will rejuvenate in our 410 freshly renovated guestrooms featuring our new thoughtfully designed Traditional Guestrooms complete with our famous Sanctuary beds.

The [Delta Ottawa City Centre](#) is holding space on behalf of the International Society of Information Fusion International Conference 2019 and note that the special rates offered to your organization are valid until **June 23, 2016**. Should we have another client inquiring about space on the dates selected: we will contact you for an update and ask for a decision within 36 hours. We would be pleased to forward to your attention a contract once a decision has been made.

We are confident that our hotel will exceed your expectations and that your delegates will truly enjoy their experience in the Nation's Capital! Please find below an outline of how the [Delta Ottawa City Centre](#) will work closely with you and your organization to host a successful event.

Sincerely,

Amy O'Keefe
National Association Sales Manager

Delta Ottawa City Centre
&
International Society of
Information Fusion

6/13/2016

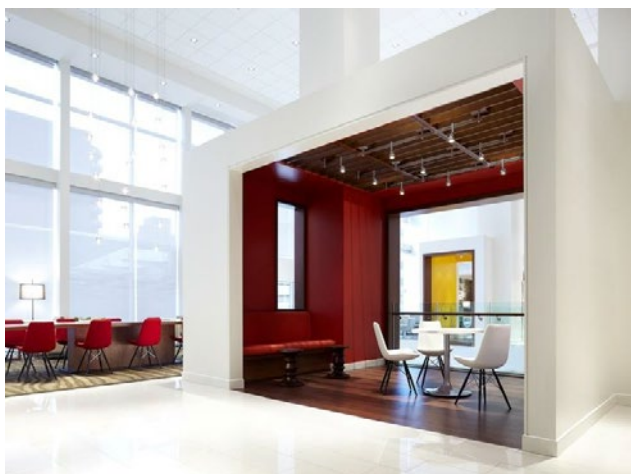
Page 2

Property Highlights

The **Delta Ottawa City Centre** is ideally located downtown in the heart of the business and entertainment district. This luxurious 410 guest room hotel offers travelers a chic, contemporary atmosphere and decor. The **Delta Ottawa City Centre** is within walking distance to the famous Sparks Street Mall, Parliament Buildings, Supreme Court of Canada, World Exchange Plaza, Rideau Canal, Byward Market, National Arts Gallery and the Ottawa Congress Centre. Whether you are planning a business trip, a family getaway or an executive meeting the **Delta Ottawa City Centre** is the ideal choice for your travel to the Nation's Capital.

The **Delta Ottawa City Centre** is pleased to feature 410 well appointed guest rooms plus a host of great amenities for our guests to enjoy:

- 24hr Business Centre
- Trendy setting and full service restaurant and lounge
- Over 25,000 square feet of Meeting Space
- Club Floors including Honor bar with complimentary Hors D'oeuvres, complimentary continental breakfast and many other amenities
- 42 inch HD TV's
- Windows that open for fresh air
- 24hr Tim Horton's Located in the Lower Lobby
- Extensive exercise room
- Indoor Pool and squash courts
- Gift Shop
- Underground Parking available at a cost



Guestrooms & Availability

The **Delta Ottawa City Centre** offers 410 guestrooms and can commit to your complete guestroom block:

Date	Day	Traditional	Deluxe	Total Rooms
July 4, 2019	Thursday	150	50	200
July 5, 2019	Friday	150	50	200
July 6, 2019	Saturday	150	50	200
July 7, 2019	Sunday	150	50	200

Add \$20.00 for each additional person for triple and quadruple occupancy

***Rate includes High Speed Internet Access**

Our current program rates for 2019 (single or double occupancy) are detailed below:

ROOM RATES

Traditional Room	\$239.00
Deluxe Room	\$259.00
Club	\$299.00
Suites	\$389.00 and up

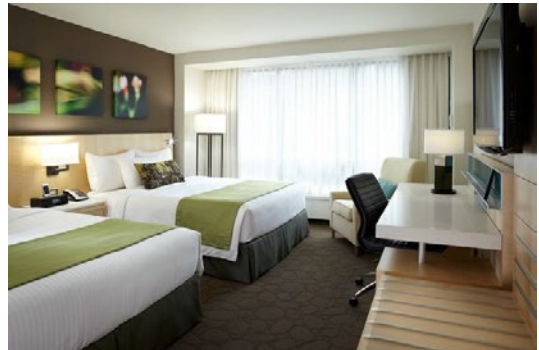
In addition to the quoted room rate, all guests are required to pay the Harmonized Sales Tax (HST) of 13% and the DMP of 3%. All tax structures and percentage are subject to change.

All of the rates quoted in this Proposal are in Canadian funds and are net, non-commissionable.

Guestroom Information

Our **Traditional Guestrooms** include the following amenities:

- Complimentary Coffee, Iron & Ironing board
- Philosophy Amenities (shampoo, conditioner, lotion, facial soap and bath soap)
- Hairdryer
- iPod/MP3 Clock Radio
- Tub with Hand Held Showerhead
- **SmartDesk** work-area, including multiple connectivity docks in a six foot long desk, 42" flat screen television, input/output for audio video and data capabilities, flexible lighting, ergonomic chairs.



In addition to the above listed amenities our **Deluxe Floors** include the following:

- Shower
- 2 Premium Bath Sheets
- Bath Rug
- Professional Hairdryer
- Spa Glow Lighting
- Upgraded Philosophy Amenities



Our **Club Floors** include all above listed amenities with the following additions;

- Higher Floors
- Private access to our Club Lounge with Deluxe Continental Breakfast and Evening Appetizers
- 2 Silk Hangers
- iPod/MP3/iPad Clock radio system
- Turndown service with bottled water
- Chocolate Truffle for turndown
- Shower with Rain Shower Head and Hand held Shower head
- Upgraded Philosophy Amenities including; Shampoo, Conditioner, Lotion, Bath Gel, Facial Soap, Shoe Mitt, Scope Mouthwash, Vanity kit with Cotton Balls, Emery board and cotton swabs



Additional Concessions

The Hotel is pleased to offer the following additional special concessions:

- Complimentary Internet in the guestrooms
- Three upgrades for VIP's at the Group rate
- 1/40 Complimentary policy
- Complimentary basic wireless in meeting rooms
- Deeply Discounted meeting room rental

Guestroom Attrition

We agree to allow for a 20% reduction in the Anticipated Room Night Revenue Figure, provided that you make a written request for that reduction between date of contract signature and 60 days prior to your arrival date. At the conclusion of your meeting, we will subtract the rooms revenue derived from your meeting (excluding revenue derived from pre and post program stays) and the amount of any permissible attrition you have taken from the Anticipated Room Night Revenue Figure set forth above. Any remaining amount will be posted as a charge to your master account, plus applicable taxes and service charges.

Meeting Space and Room Rental Charges

Date	Start Time	End Time	Function Type	Function Space	Setup	# People	Rental	Related Events
Thursday July 4, 2019	6:00 AM	11:59 AM	Holding Room	Chaudiere	Schoolroom	50	\$2,000.00	
	6:00 AM	11:59 AM	Holding Room	Capitale	Schoolroom	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Richelieu	Schoolroom	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Joliet	Schoolroom	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Frontenac	Schoolroom	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Panorama	Schoolroom	50	\$4,000.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom B-C	Rounds of 10	400	\$8,000.00	12:00 PM - Lunch Buffet
	6:00 AM	11:59 AM	Holding Room	Pinnacle	Schoolroom	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom A	Schoolroom	50	\$1,600.00	
	6:00 PM	8:00 PM	Cocktail Reception	Ballroom B-C	Rounds of 10	400		
Friday July 5, 2019	6:00 AM	11:59 AM	Holding Room	Chaudiere	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Capitale	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Richelieu	Theatre	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Joliet	Theatre	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Frontenac	Theatre	50	\$4,000.00	

Date	Start Time	End Time	Function Type	Function Space	Setup	# People	Rental	Related Events
	6:00 AM	11:59 AM	Holding Room	Ballroom B-C	Rounds of 10	400	\$8,000.00	12:00 PM - Lunch Buffet
	6:00 AM	11:59 AM	Holding Room	Panorama	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Pinnacle	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom A	Theatre	50	\$2,000.00	
	6:00 PM	11:00 PM	Reception	Ballroom B-C	Rounds of 10	400		
Saturday July 6, 2019	6:00 AM	11:59 AM	Holding Room	Chaudiere	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Capitale	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Richelieu	Theatre	50	\$2,000.00	
	6:00 AM	11:59 AM	Holding Room	Joliet	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Frontenac	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Panorama	Theatre	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Pinnacle	Theatre	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom A	Theatre	50	\$4,000.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom B-C	Rounds of 10	400	\$8,000.00	12:00 PM - Lunch Buffet
	6:00 PM	11:59 PM	Dinner	Ballroom B-C	Rounds of 10	400		
Sunday July 7, 2019	6:00 AM	11:59 AM	Holding Room	Chaudiere	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Capitale	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Richelieu	Theatre	50	\$2,000.00	
	6:00 AM	11:59 AM	Holding Room	Joliet	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Frontenac	Theatre	50	\$1,600.00	
	6:00 AM	11:59 AM	Holding Room	Panorama	Theatre	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Pinnacle	Theatre	50	\$3,800.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom A	Theatre	50	\$4,000.00	
	6:00 AM	11:59 AM	Holding Room	Ballroom B-C	Rounds of 10	400	\$8,000.00	12:00 PM - Lunch Buffet
	8:00 AM	5:00 PM	Holding Room	Chaudiere	Conference	30	\$1,600.00	12:00 PM - Lunch

Total Meeting Room Rental: \$113,600.00

Meeting Space Charges

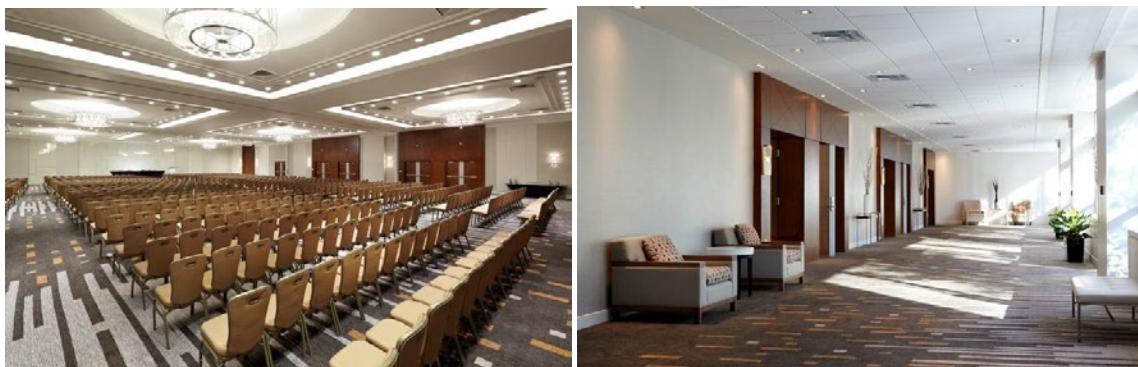
The cost of the reserved function space is based principally on Anticipated Guestroom Revenue Figure and Food and Beverage Revenues (\$75,000.00). Should the actual guest room usage and Anticipated Banquet Food and Beverage Revenue Figure be less, a charge for meeting space will apply. These charges will be determined according to the following schedule:

<u><i>Expected F&B Revenue</i></u>		<u><i>Total Rental Charge</i></u>
\$75,000.00	and above	\$7,000.00
\$63,750.00	to \$74,999.99	\$15,000.00
\$54,187.00	to \$63,749.99	\$40,000.00
\$54,186.99	and below	\$113,600.00

The Panorama room is located on the Penthouse Level of the hotel with surrounding views of the city. See below for pictures.



Ballroom pictures below, windows in the Ballroom foyer for natural light.



Meeting Space Notes

All of our meeting has recently been renovated.

Provided in all meeting rooms are pads and pens at each place setting, along with a water station.

High Speed Internet (Basic Wireless) Access is **complimentary** in all meeting rooms. Fees will apply when two or more connections are required.



Food and Beverage

Our culinary team is pleased to work closely with you in order to create a menu based on the needs of you and your delegates.

Our current food and beverage prices are as follows:

- Breakfast starts at \$24.95 for a continental and buffets from \$24.95 to \$29.00
- Lunch buffets starts at \$32.00 to \$38.00
- Plated lunch starts at \$38.00 to \$43.00
- Plated dinner starts at \$53.95 to \$86.00
- Refreshment Packages start at \$13.00 to \$16.95
- Coffee & tea is \$4.50

We will confirm the prices for catered events three (3) months prior to your arrival date. Food and beverage prices are subject to applicable taxes, HST currently thirteen percent (13%) and taxable service (gratuities) charge of fifteen percent (15%). All alcoholic beverages are taxable at 13% HST and fifteen percent (15%) for Gratuities. All tax structures and percentages are subject to change without notice.

Food and Beverage Attrition

Planned banquet food and beverage revenue is \$75,000.00. This figure shall be referred to herein as the Anticipated Banquet Food and Beverage Revenue Figure. This minimum does not include service charges, taxes, labour charges, audio visual, parking or any other miscellaneous charges incurred. We agree to allow for a 15% reduction in the Anticipated Banquet Food and Beverage Revenue figure, provided that you make a written request for that reduction no later than 30 days prior to your arrival date. Should your revenues appear to be dropping below the minimum revenue listed above, we will be happy to advise you of additional alternatives in food and beverage which will bring you back up to the agreed upon minimum food and beverage banquet revenue required. At the conclusion of your meeting, we will subtract the banquet food and beverage revenue derived from your meeting, and the amount of any permissible attrition you have taken, from the Anticipated Banquet and Food and Beverage Revenue figure set forth above. Any remaining amount will be posted to your master account, plus applicable service charges and taxes.

Audio Visual and Internet Requirements

To assist in all your planning needs, please contact Freeman Audio Visual Canada directly, located in the hotel for your convenience. The on-site contact is Mr. Cameron Marchand and he can be reached directly at 613-237-3600 ex: 6305, or by email at Cameron.marchand@freemanco.com. Should a company other than Freeman Audio Visual Canada be used, additional fees will apply.

Parking

Please note that there are over 5000 indoor parking spots connected to the Hotel and Place de Ville complex, the parking is independently owned and managed. 2015 Rates for parking are \$22.00 for self parking and \$27.00 for valet parking with in and out privileges plus applicable taxes (prices subject to change without notice). Note that charges for self parking can be billed to the master account.

Rewarding Events Rewards You

We know that successful meetings and events don't just happen on their own. It all starts with a plan-and a planner. That's why we've created a way to help you make the most of your choices.

Our Rewarding Events program is designed to reward you.

Hold events that bring you compliments while earning complimentary vacations-hotel stays and travel experiences in exciting destinations worldwide. You can earn up to 50,000 Marriott Rewards points and achieve Silver Elite status beginning with your first event. And enjoy a relaxing process: Work with skilled professionals and state-of-the-art

technologies that ensure success, whether you're hosting an intimate celebration or a conference for thousands.

For more information about Rewarding Events, go to MarriottRewards.com/RewardingEvents.

We welcome the opportunity to host your event at our newly renovated hotel. The **Delta Ottawa City Centre** has the space required for all your meeting needs. If you have any questions please do not hesitate to contact me.

Kindest regards,

Amy O'Keefe
National Association Sales Manager
Delta Ottawa City Centre
Tel: 613-688-6852
E-mail: amy.okeefe@deltahotels.com

APPENDIX D

CONFERENCE FACILITY OPTION #5

CASINO DU LAC-LEAMY/HILTON LAC-LEAMY COMPLEX





Tuesday, June 14, 2016

PROPOSAL FOR: International Society of Information Fusion International Conference, July 4-8, 2019

We thank you for your interest in the Hilton Lac-Leamy and are pleased to forward a detailed proposal for your consideration.

THE HILTON LAC-LEAMY

Located in Gatineau, Québec, just a few minutes from downtown Ottawa, the Five-Star, Four-Diamond Hilton Lac-Leamy offers an urban resort experience on the shores of Leamy and De la Carrière lakes. Whether seeking a relaxing getaway or a trip filled with excitement, you will find it all at our property.

Highlights:

- 349 guest rooms and suites with a view offering elegance, luxury and comfort
- Over 51,000 ft² (4,738m²) of conference space, including a 1,100-seat theatre
- Eco-friendly event packages available
- 4 Green Keys rating from Green Key Global
- Excellent restaurants including the prestigious Five-Diamond Le Baccara
- 24-hour room service
- Bars, a cigar lounge and a night club
- Luxurious spa
- Complimentary access to the fitness centre, open 24/7
- Indoor and outdoor heated pools open year-round
- Interconnected to the Casino du Lac-Leamy and Théâtre du Casino
- Free Wi-Fi and outdoor parking



ARRIVAL AND DEPARTURE PATTERN

Arrival Date: Thursday July 4, 2019

Departure Date: Monday July 8, 2019

Weekday	THU	FRI	SAT	SUN	MON
Date	4	5	6	7	8
Classic rooms	100	100	100	100	--
Deluxe rooms	100	100	100	100	--

TOTAL GUEST ROOM NIGHTS RESERVED: 800

GUEST ROOM RATES PER ROOM, PER NIGHT, BASED ON SINGLE/DOUBLE OCCUPANCY**

Classic guest room:	\$215.00
Deluxe guest room:	\$235.00 \$215.00
*\$25.00 per additional adult, maximum 4 persons per room	
Executive guest room:	\$265.00
*\$40.00 per additional adult, maximum 4 persons per room	
Junior suite:	\$295.00
Junior suite and Murphy suite (whirlpool):	\$315.00
Junior suite / Executive floors:	\$385.00
Junior suite (whirlpool) / Executive floors:	\$405.00

**All room rates are net non-commissionable, in Canadian currency, and subject to applicable taxes.

ADDED VALUES:

- Complimentary outdoor self-parking (4,000 spaces)
- Free Wi-Fi available in all guest rooms and throughout the complex
- Complimentary access to the fitness centre, open 24 hours
- 24-hour room service
- Minibars

In consideration of the Company's guest room commitment, the Hotel extends:

- **Group rates will be offered 3 days pre and 3 days post Event dates, upon availability of guestroom, at time of reservation.**
- **1 complimentary room night per every 40 revenue room nights actually used and paid by the Company (cumulative basis). A suite counts as two rooms.**
- **Deluxe guestrooms at the Classic rate.**
- **HHonors Event Planner points.**

TAXES

3.5% per night accommodation tax + 5% GST (Goods and Services Tax) + 9.975% PST (Provincial Sales Tax). All taxes are subject to change without prior notice.

PARKING

Complimentary outdoor parking (4,000 spaces)

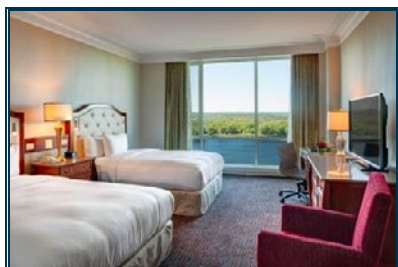
Valet parking: \$23.00* per night, taxes included

**Rate subject to change without notice*

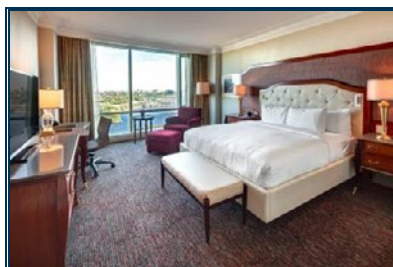
CHECK-IN/OUT TIME

Our check-in time is 4:00 p.m., check-out time is 12:00 p.m.

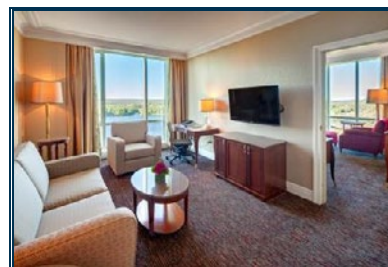
GUEST ROOM DESCRIPTION



Classic



Deluxe



Junior Suite

Classic guest rooms:

Two queen beds with standard bathroom features.

Deluxe guest rooms:

One king bed, a vanity in the entrance area and a large spacious marble bathroom with separate bathtub and glass enclosed shower.

Executive guest rooms:

Located on the top three floors of the hotel, the Executive rooms were designed with the specific needs of the business travellers in mind. Larger rooms, a meeting room and other exclusive services are offered to ensure the utmost in comfort. Guests enjoy the exclusive use of the Conrad Lounge which features complimentary continental breakfast, delectable hors d'oeuvre during happy hour and bar service.

Murphy Suites

Equipped with a queen size Murphy bed and adjoining spacious living room including a sofa bed, a dining table and chairs, it is ideal for small receptions or meetings. The large marble bathroom includes a whirlpool bath and separate shower. It has all the same modern amenities found in every room of the hotel.

Junior Suites

Junior Suites have two areas: a bedroom with a king bed and an elegant living room with a sofa bed, armchair and writing desk. They have a vanity in the entrance area, two television sets, as well as a large spacious marble bathroom with separate bath and enclosed glass shower.

One-bedroom Suites

These spacious suites feature a large separate living area, with a dining table and chairs, a queen size Murphy bed and a sofa bed, connecting to a master bedroom equipped with a king bed. These units feature two television sets and two bathrooms, one of which includes a whirlpool bath and separate glass shower.

All guest rooms offer magnificent views of either, the Leamy lake or De la Carrière lake and the surrounding areas. They are also equipped with modern amenities, such as:

- Free Wi-Fi
- Working desk and ergonomic chair
- Three two-line telephones with voice mail and modem
- Coffee and tea (complimentary)
- Minibar
- Marble bathroom
- Bathrobes and slippers
- Iron and ironing board, hairdryer
- Windows that open slightly to allow natural air flow
- Air-conditioning and heating with individual climate control
- AM/FM/MP3 clock radio
- 47-inch flat screen television
- Electronic safe
- Connecting rooms available upon request

Some guest rooms are specially configured for guests with limited mobility, hearing impairment or reduced vision.

LUGGAGE HANDLING*

Luggage handling is mandatory for any group arriving and departing by bus; \$5.00* per bag round trip plus applicable taxes.

**Rate subject to change without notice*

DELIVERIES AND STORAGE

Room delivery charges are \$2.00* per delivery plus applicable taxes. Charges apply to all delivery requests. Storage fee is \$1.00* per article plus applicable taxes. Fee applies to any article left in storage.

**Rates subject to change without notice*

MEETING ROOM RATES

The function space rental fees are based on the sliding scale below in accordance with Proposal – FUNCTION SPACE RENTAL RATES attached hereto.

The rental fees are calculated as follows:

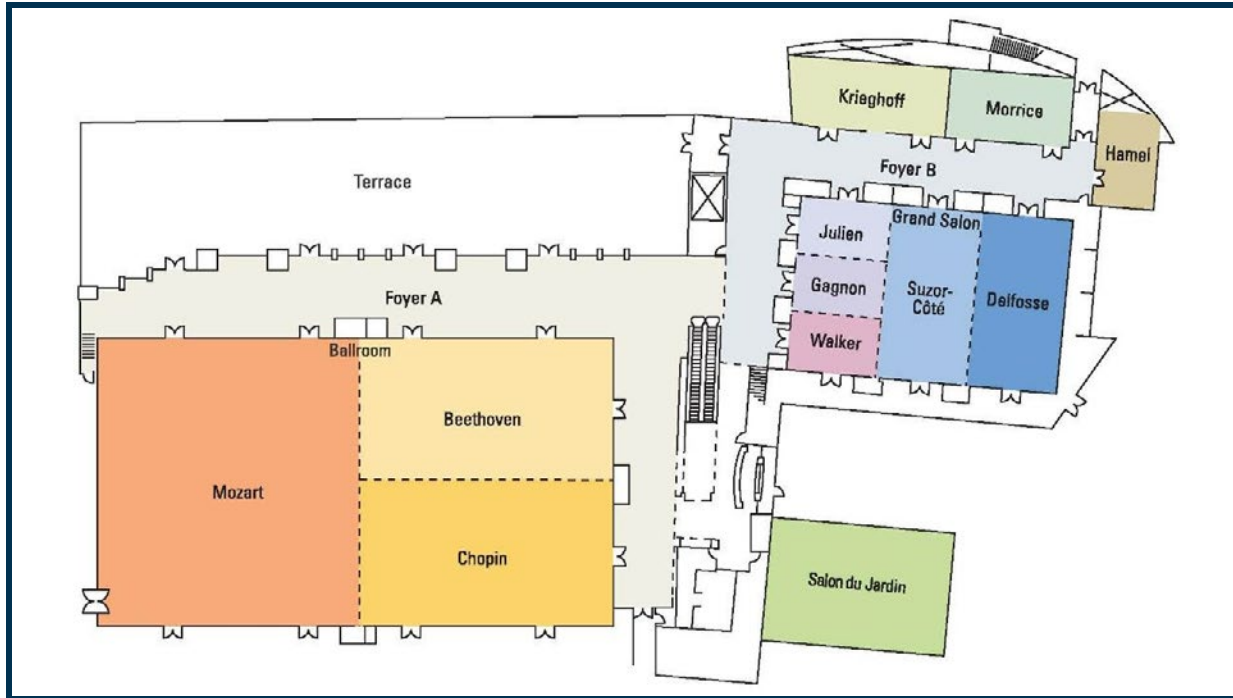
- **25% (\$3,500)** of function space rental fees will be charged **if Food and Beverage consumed is \$55,000 or more.**
- **50% (\$7,000)** of function space rental fees will be **if Food and Beverage consumed is between \$27,500 and \$54,900**
- **75% (\$10,500)** of function space rental fees will be charged **if Food and Beverage consumed is between \$13,750 and \$27,499.**
- **100% (\$14,000)** of function space rental fees will be charged **if Food and Beverage consumed is less than \$13,750.**

Specific meeting rooms cannot be guaranteed and are subject to change based on your requirements. They will be confirmed upon receiving your final program.

Food and beverage needs are outlined in Schedule A.

Above rental rates are subject to applicable taxes.

Conference Centre Floor Plan



FOOD AND BEVERAGE FUNCTION

Our current menu prices are as follows:

Breakfast:	from \$16.75
Lunch:	from \$26.50
Dinner:	from \$45.00
Coffee break:	from \$ 8.75

Upon request, copies of proposed menus will be provided. The quotations listed do not include taxes and service (15%).

No food or beverages may be brought into the Hotel or supplied by the Company for service at the Event.

ECO-FRIENDLY EVENT PACKAGES

Our qualified team of professionals will help you *go green* at a pace that best suits you and your organization's budget. Our packages include specific options and actions that will help you reduce your environmental footprint by offsetting greenhouse gas emissions from transportation, reducing waste or supporting local businesses.

AUDIOVISUAL AND OVERHEAD RIGGING SERVICES

The current in-house audiovisual and overhead rigging supplier at the Hilton Lac-Leamy is Freeman Audiovisual Canada. We invite you to contact them directly to further discuss your audiovisual needs. To

eliminate the risk of accidents, they are also mandated to coordinate and execute all overhead rigging operations in the Conference Centre. Upon request, rigging services rates will be provided.

Mathieu Griffith

Technical Service Manager

Freeman Audiovisual Canada | (819) 790-6464, ext. 5570

Fax: 819-770-1116

mgriffit@freemanco.com

www.freemanav-ca.com

RESTAURANTS AND BARS

The Hilton Lac-Leamy offers a choice of restaurants at the hotel and at the Casino du Lac-Leamy.

Arôme Seafood & Grill (hotel):

This award winning steaks and seafood restaurant offers a spectacular view of downtown Ottawa. Arôme has an expansive lakeside terrace for dining outdoors in warm weather.



Le Baccara restaurant (casino):

Recipient of the prestigious CAA-AAA Five-Diamond award yearly since 2001, Le Baccara offers French-inspired cuisine paired with vintage wines for exceptional gourmet dining.



Banco Bistro (casino):

À la carte menu with a soup and salad bar as well as themed food stations on weekends.



Le Café (casino):

Light meals, sandwiches, desserts and beverages any time of the day or night.

TGV (hotel):

Snacks and light meals served by the swimming pool.

Bacchus Bar and Cigar Lounge (hotel):

Bacchus offers a warm and refined atmosphere with a wide selection of cigars, ports and fine liquors served in our luxurious lounge.

Bar 7 (casino):

Serves up a remarkable selection of martinis, imported beers and tapas. It features a promotional zone, a video wall, a dance floor and a stage for DJs and live bands, offering an unrivalled entertainment experience.

Bar Poker (casino):

Offers a unique ambiance where you can watch a sports game or a poker tournament; tableside dining also available.

Club ALÉA – Nightclub (casino):

The destination nightclub par excellence to appreciate the best in nightlife. With its six VIP sections and bottle service, state-of-the-art technological equipment and unique architecture, ALÉA brings the art of celebration to a whole new level.

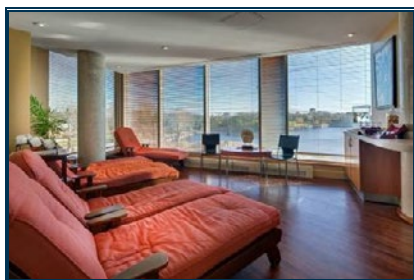
THÉÂTRE DU CASINO

The Théâtre du Casino is located between the Casino du Lac-Leamy and the Hilton Lac-Leamy. This multifunctional performance hall features leading-edge technology which is ideal for all types of events including product launches, conferences or an evening of entertainment.



AMERISPA

Take advantage of your stay at the Hilton Lac-Leamy to indulge yourself and/or your group. Our luxurious spa has 17 treatment salons and offers a full range of services. Discounts are available for groups of 10 or more people.



This proposal describes the space we have temporarily reserved for **International Society of Information Fusion**. Pending your company's decision, we will hold this space until **September 2, 2016** at which time we reserve the right to release the tentative booking.

Please be assured that the Hilton Lac-Leamy's professional team will strive to ensure that **ISIF Conference in July 2019** is a complete success. Upon confirmation, a formal contract will follow outlining detailed policies and procedures.

We look forward to the opportunity to welcome **ISIF** to the Hilton Lac-Leamy.

Best regards,

Jean-Simon Roberge.

Jean-Simon Roberge, Account Executive

Phone: 819 772.4008 / Email: jean-simon.roberge@hiltonlacleamy.com



HILTON LAC-LEAMY

3, boulevard du Casino, Gatineau (Québec) J8Y 6X4
T : 819 790 6444 • 1 866 488 7888 Fax : 819 790-6408

PROPOSAL: CONVENTION SPACE RENTAL FEES

Client : International Society of Information Fusion International

2019 Annual Conference

Date of the event: July 4-8, 2019

Total room nights: 800

Dates	Day of week	Number of participants	Set Up	Duration	Function Room	Regular Rental Fees (Taxes not included)	Negotiated Rental Fees** (Taxes not included)	Function
July 4	Thursday	tbc		06:00	Bureau/Office	\$550.00	Complimentary	Office
				17:30	Foyer Ballroom (A)	no rental fees	no rental fees	Registration
		300		18:00	Beethoven	\$1 850.00	Complimentary	Cocktail
July 5	Friday	tbc		06:00	Bureau/Office	\$550.00	Complimentary	Office
		250-500	Rounds of 10	07:00	Beethoven/Chopin	\$4 850.00	Complimentary	Breakfast
				07:00	Foyer Ballroom (A)	no rental fees	no rental fees	Registration
		84	Classroom	08:00	Julien/Gagnon Walker	\$1 000.00	\$500.00	Tutorials
		84	Classroom	08:00	Suzor-Côté	\$1 000.00	\$500.00	Tutorials
		84	Classroom	08:00	Deltosse	\$1 000.00	\$500.00	Tutorials
		40		08:00	Krieghoff	\$575.00	\$250.00	Tutorials
		30		08:00	Morice	\$575.00	\$250.00	Tutorials
July 6	Saturday	250-500	Rounds of 10	12:00	Beethoven/Chopin	rental fees included	Complimentary	Lunch
		tbc		06:00	Bureau/Office	\$550.00	Complimentary	Office
		250-500	Rounds of 10	07:00	Beethoven/Chopin	\$4 850.00	Complimentary	Breakfast
				07:00	Foyer Ballroom (A)	no rental fees	no rental fees	Registration
		360	Classroom	08:00	Mozart	\$4 850.00	\$2 000.00	Plenary
		84	Classroom	08:00	Julien/Gagnon/Walker	\$1 000.00	\$500.00	Technical sessions
		84	Classroom	08:00	Suzor-Côté	\$1 000.00	\$500.00	Technical sessions
		84	Classroom	08:00	Deltosse	\$1 000.00	\$500.00	Technical sessions
		40		08:00	Krieghoff	\$575.00	\$250.00	Technical sessions
		30		08:00	Morice	\$575.00	\$250.00	Technical sessions
		250-500	Rounds of 10	12:00	Beethoven/Chopin	rental fees included	Complimentary	Lunch
			Exhibits & Posters	14:00	Foyer Ballroom (A)	no rental fees	no rental fees	Exhibits & Posters
July 7	Sunday	tbc		06:00	Bureau/Office	\$550.00	Complimentary	Office
		250-500	Rounds of 10	07:00	Beethoven/Chopin	\$4 850.00	Complimentary	Breakfast
				07:00	Foyer Ballroom (A)	no rental fees	no rental fees	Registration
		360	Classroom	08:00	Mozart	\$4 850.00	\$2 000.00	Plenary
		84	Classroom	08:00	Julien/Gagnon Walker	\$1 000.00	\$500.00	Technical sessions
		84	Classroom	08:00	Suzor-Côté	\$1 000.00	\$500.00	Technical sessions
		84	Classroom	08:00	Deltosse	\$1 000.00	\$500.00	Technical sessions
		40		08:00	Krieghoff	\$575.00	\$250.00	Technical sessions
		30		08:00	Morice	\$575.00	\$250.00	Technical sessions



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Dates	Day of week	Number of participants	Set Up	Duration	Function Room	Regular Rental Fees (Taxes not included)	Negotiated Rental Fees** (Taxes not included)	Function
		250-500	Rounds of 10	12:00	Beethoven/Chopin	rental fees included	Complimentary	Lunch
			Exhibits & Posters	14:00	Foyer Ballroom (A)	no rental fees	no rental fees	Exhibits & Posters
		250-500	Rounds of 10	18:00	Beethoven/Chopin	no rental fees	no rental fees	Dinner
July 8	Monday	ibc		06:00	Bureau/Office	\$550.00	Complimentary	Office
		250-500	Rounds of 10	07:00	Beethoven/Chopin	\$4 850.00	Complimentary	Breakfast
				07:00	Foyer Ballroom (A)	no rental fees	no rental fees	Registration
		360	Classroom	08:00	Mozart	\$4 850.00	\$2 000.00	Plenary
		84	Classroom	08:00	Julien/Cagnon Walker	\$1 000.00	\$500.00	Technical sessions
		84	Classroom	08:00	Suzor-Côté	\$1 000.00	\$500.00	Technical sessions
		84	Classroom	08:00	Delfosse	\$1 000.00	\$500.00	Technical sessions
		40		08:00	Krieghoff	\$575.00	\$250.00	Technical sessions
		30		08:00	Morrice	\$575.00	\$250.00	Technical sessions
		250-500	Rounds of 10	12:00	Beethoven/Chopin	rental fees included	Complimentary	Lunch
			Exhibits & Posters	14:00	Foyer Ballroom (A)	no rental fees	no rental fees	Exhibits & Posters
				17:40	Mozart	rental fees included	rental fees included	Wrap up (chair)
TOTAL						\$55 150.00	\$14 000.00	
With \$59,000 minimum in Food & Beverage							COMPLIMENTARY	

* All rooms on 24 hours hold. Function rooms mentioned above are based on the number of participants and on 2016 rates.



Capacity chart

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APPENDIX E

QUOTES FOR VENUES, CATERING AND SOCIAL ACTIVITIES (EXAMPLES)



Proposal

International Society of Information Fusion

Fusion 2019

Function Space and Fees

<u>Start</u>	<u>End</u>	<u>Function</u>	<u>Function Space</u>	<u>Setup</u>	<u>Agreed Attendance</u>	<u>Room Rental</u>
<u>Tuesday, July 2, 2019</u>						
7:00	17:00	Workshop	Meeting Room 103	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 104	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 105	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 106	Classroom	30	\$ 750.00
7:00	17:00	Exhibits & Posters 3000 Sq ft for exhibits & posters	Rideau Canal Atrium South			Complimentary
7:00	23:59	Breakfast and Lunch	Gatineau Salon	Rounds	350	\$6,270.00
7:00	23:59	Breakout	Meeting Room 209	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 210	Classroom	80	\$1,085.00
7:00	23:59	Breakout	Meeting Room 211	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 212	Classroom	80	\$ 840.00
7:00	23:59	General Session	Ottawa Salon	Classroom	350	\$5,850.00
7:00	23:59	Registration & Exhibits/Posters	Rideau Canal Atrium Centre	Custom	350	Complimentary
7:00	23:59	Show Office	Show Office 2BC	Office	10	Complimentary
14:30	23:59	Reception	Trillium Ballroom	Rounds	350	\$8,500.00
<u>Wednesday, July 3, 2019</u>						
7:00	17:00	Workshop	Meeting Room 103	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 104	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 105	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 106	Classroom	30	\$ 750.00
7:00	17:00	Exhibits & Posters 3000 Sq ft for exhibits & posters	Rideau Canal Atrium South			Complimentary
7:00	23:59	Breakfast and Lunch	Gatineau Salon	Rounds	350	\$6,270.00
7:00	23:59	Breakout	Meeting Room 209	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 210	Classroom	80	\$1,085.00
7:00	23:59	Breakout	Meeting Room 211	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 212	Classroom	80	\$ 840.00
7:00	23:59	General Session	Ottawa Salon	Classroom	350	\$5,850.00
7:00	23:59	Registration & Exhibits/Posters	Rideau Canal Atrium Centre	Custom	350	Complimentary
7:00	23:59	Show Office	Show Office 2BC	Office	10	Complimentary
7:00	23:59	Dinner	Trillium Ballroom	Rounds	350	\$8,500.00
<u>Thursday, July 4, 2019</u>						
7:00	17:00	Workshop	Meeting Room 103	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 104	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 105	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 106	Classroom	30	\$ 750.00
7:00	17:00	Exhibits & Posters 3000 Sq ft for exhibits & posters	Rideau Canal Atrium South			Complimentary
7:00	23:59	Breakfast and Lunch	Gatineau Salon	Rounds	350	\$6,270.00
7:00	23:59	Breakout	Meeting Room 209	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 210	Classroom	80	\$1,085.00
7:00	23:59	Breakout	Meeting Room 211	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 212	Classroom	80	\$ 840.00
7:00	23:59	General Session	Ottawa Salon	Classroom	350	\$5,850.00
7:00	23:59	Registration & Exhibits/Posters	Rideau Canal Atrium Centre	Custom	350	Complimentary
7:00	23:59	Show Office	Show Office 2BC	Office	10	Complimentary

Proposal

International Society of Information Fusion Fusion 2019

Function Space and Fees (Continued)

<u>Start</u>	<u>End</u>	<u>Function</u>	<u>Function Space</u>	<u>Setup</u>	<u>Agreed Attendance</u>	<u>Room Rental</u>
Friday, July 5, 2019						
7:00	17:00	Workshop	Meeting Room 103	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 104	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 105	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 106	Classroom	30	\$ 750.00
7:00	17:00	Exhibits & Posters 3000 Sq ft for exhibits & posters	Rideau Canal Atrium South			Complimentary
7:00	23:59	Breakfast and Lunch	Gatineau Salon	Rounds	350	\$6,270.00
7:00	23:59	Breakout	Meeting Room 209	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 210	Classroom	80	\$1,085.00
7:00	23:59	Breakout	Meeting Room 211	Classroom	80	\$ 840.00
7:00	23:59	Breakout	Meeting Room 212	Classroom	80	\$ 840.00
7:00	23:59	General Session	Ottawa Salon	Classroom	350	\$5,850.00
7:00	23:59	Registration & Exhibits/Posters	Rideau Canal Atrium Centre	Custom	350	Complimentary
7:00	23:59	Show Office	Show Office 2BC	Office	10	Complimentary
Saturday, July 6, 2019						
7:00	17:00	Workshop	Meeting Room 103	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 104	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 105	Classroom	30	\$ 750.00
7:00	17:00	Workshop	Meeting Room 106	Classroom	30	\$ 750.00
Total Room Rental:						\$ 94,900.00

Discounts

	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
* > 25% off the Total Room Rental	1.00 EA	-23,725.00 EA	-\$23,725.00
Subtotal Charges:			\$71,175.00

Taxes and Administrative Fees

HST	\$71,175.00	at	13.0 %	\$9,252.75
HST Registration Number: 12286 5017 RT0001				
TOTAL:				\$ 80,427.75

The Shaw Centre is pleased to extend the following discount based on a minimum guarantee in food and beverage revenue of \$70,000.00 (plus HST and administrative charges):

* > 25% off the Total Room Rental, savings of \$23,725.00 (plus HST).

Should your food & beverage revenues not reach \$70,000.00 (plus HST and administrative charges) the regular room rental will be charged. Should additional space be required, the discount and the minimum food & beverage spend will be renegotiated.

Should your food and beverage revenues reach a minimum of \$90,000.00 (plus HST and administrative charges) the discount will be applied as follows:

- 35% off the Total Room Rental, a savings of \$33,215.00 (plus HST).

All Rates quoted are in 2016/2017 dollars and are for budget and illustrative purposes only. Rates for the fiscal year 2019/2020 will be available after April 2018.

lunch



Shaw) Centre

SERVICE EXCELLENCE

SENSATIONAL PRESENTATION

INNOVATIVE



Think Global – Dine Local

Shaw Centre is committed to culinary excellence. It is a commitment that includes fresh seasonal, regional, organic and sustainable ingredients, and extends through preparation, plating and service.

Our carefully planned menus and exquisitely prepared dishes reflect growing trends toward eating global and dining local – appealing to increasingly varied international tastes, while responding to the twin demands of healthy eating

and responsible sustainable business practices. Morning, noon, and night, our talented kitchen brigades create palate-pleasing and beautifully presented selections, with élan and flair. Prepare to be wowed by Canada's Meeting Place™.



Green By Design



In principle and practice, the Shaw Centre is at the leading edge of healthy, sustainable and environmentally-responsible dining.

It begins with our selection of ingredients – with an emphasis on fresh seasonal, regional, sustainable and organic products across all food groups.

We adhere to the tenets of safe seafood, working with suppliers who harvest in a responsible, sustainable manner. We serve food and beverages on china and glassware and serve items such as cream and condiments via non-disposable bulk containers rather than wasteful and polluting individual servings.

We endeavour to donate surplus food from our operations to charitable organizations where permitted by health regulations. And we operate an advanced waste management system focused on reduction, recycling and diversion.



Lunch Buffets

Colonel By Grinder

\$31.00

Yukon Gold Potato Salad with Horseradish, Dill and Sour Cream

Creamy Cabbage Cole Slaw

Create Your Own Grinder

Assorted Soft Sub Rolls with Your Choice of Curried Chicken Salad, Smoked Turkey Breast, Genoa Salami and Sliced Grilled Balsamic Glazed Vegetables

Aged Cheddar and Provolone Cheese, Chipotle Mayo, Banana Peppers, Red Onions, Crispy Lettuce, Tomatoes, Ballpark Mustard and Grainy Mustard

Signature Sea Salt and Cracked Pepper Kettle Chips

Freshly Baked Cookies and Squares

Freshly Diced Fruit Salad with Minted Syrup

Gladstone

\$32.00

Traditional Cream of Tomato Soup

Caesar Salad Station with Crisp Bacon, Croutons and Homemade Lemon-Caper Vinaigrette

Curried Chicken Salad with Crispy Lettuce and Mango Mayonnaise on Soft White Baguette

Warm Grilled Vegetable and Feta Cheese Flat Bread

Black Forest Ham, Provolone Cheese and Black Pepper-Basil Mayonnaise on Soft Whole Wheat Baguette

Pacific Albacore Tuna Salad and Swiss Cheese on Soft White Baguette

Signature Sea Salt and Cracked Pepper Kettle Chips

Tartlets and Berry Crumble

Sliced Fresh Fruit

On the Lighter Side

\$33.00

Asian Rice Noodle and Toasted Peanut Salad

Assorted Dips (Roasted Pepper Hummus, Baba Ghanoush, Spinach and Crab), Rice Crackers and Crisps

Tuscan Five Bean Salad with Feta Cheese

Penne Pasta Salad with Julienne Genoa Salami and Black Forest Ham, Olives and Sun Dried Tomatoes

Shredded Adobo Chicken Lettuce Bundle

Freshly Diced Fruit Salad with Minted Syrup

Chai Tea Panna Cotta

(gluten-free)

Orient Express

\$36.00

Asian Cabbage Slaw

Spicy Vegetable Rice Noodle Salad

Crispy Spring Roll with Red Chili Plum Sauce

Vegetarian Tofu Teppan-Yaki

Thai Green Curry Chicken with Lime Leaves and Eggplant and Coconut

Steamed Jasmine Rice

Fortune Cookies and Almond Cookies

Ginger Glazed Banana Cake

Sliced Fresh Fruit

Lunch Buffets include freshly brewed Starbucks® Organic Coffee and Tazo® Tea

A final guarantee of less than 20 will be subject to a \$5.00 per guest fee.



Lunch Buffets

Bombay

\$36.00

Chickpea Salad with Red Onion and Cilantro
Cucumber, Tomato and Yogurt Salad
Cauliflower-Potato Curry Masala
Vegetarian Samosa with Tamarind Chutney
Creamy Butter Chicken
Cinnamon Scented Basmati Rice
Warm Grilled Naan Bread
Chai Tea Mousse
Sliced Fresh Fruit

Viva Italia

\$37.00

Roasted Tomato and Oregano Soup
Artichoke Salad with Black Olives and Lemon
Spinach and Ricotta Manicotti with
Tomato-Basil Sauce
Grilled Ontario Free Run Chicken Breast
and Sautéed Mushrooms with Marsala Sauce
Mediterranean Style Olive Oil
and Herb Roasted Garden Vegetables
Garlic and Rosemary PEI Fingerling Potatoes
Artisan Bread Basket
Basil Balsamic Melon
Homemade Tiramisu

French Connection

\$37.00

Canadian Split Pea Soup with Smoked Ham
Ottawa Valley Apple-Cabbage Slaw
In-House Baked Tourtière with
Homemade Ketchup
Boeuf Bourguignon with Mushrooms and
Pearl Onions
Flourless Vegetarian Quiche
Vichy Carrots
Parisienne Potatoes
Warm Rice Pilaf
Artisan Bread Basket
Tarte Tatin
Alaska Farms Maple Syrup Mousse

Balanced

\$37.00

Chickpea Salad with Red Onion and Cilantro
Toasted Quinoa and Dried Fruit Salad
Poached Chicken Breast with Steamed Greens
and Balsamic Vinaigrette
Broiled Mahi-Mahi Fillet with
Mango-Pineapple Salsa
Market Vegetables Tossed with Lemon Olive Oil
Baked New Potatoes with Smoked Sea Salt
and Rosemary
Basil Balsamic Melon
Coconut Panna Cotta
(gluten-free and dairy-free)

Lunch Buffet Enhancements

Signature Sea Salt and Cracked Pepper
Kettle Chips **\$3.00**
Creamy Onion Dip
Deluxe Hydration Station
Soft Drinks, Juice, Iced Tea and Flavoured Water **\$3.50**

*Lunch Buffets include freshly brewed
Starbucks® Organic Coffee and Tazo® Tea*



3 Course Lunches

First

The Wedge Salad

Baby Iceberg, Roma Tomatoes, Peppers,
Scallions and Red Onion
Buttermilk Ranch Dressing

Spinach and Feta Cheese

Baby Spinach and Arugula Salad with
Dried Cranberries, Ontario Feta Cheese and
Spiced Toasted Pumpkin Kernels
Poppy Seed Vinaigrette

Roasted Corn and Potato Bisque

Roasted Peaches and Cream Corn with
Yukon Gold Potatoes
Jalapeno Corn Bread

Traditional Cream of Tomato Soup

Roasted Roma Tomatoes Blended with
Sweet Garlic and Fresh Basil
Finished with Farmhouse Cream

Main

Ontario Turkey Steak

\$36.00

Marinated Turkey Steak with Port-Sour Cherry
Chutney and Natural Sage Jus
Whipped Yukon Gold Potatoes
In-Season Vegetables

Ontario Free Run Chicken

\$36.00

Rosemary and Garlic Chicken Breast with
Red Wine Jus
O'Brien Potatoes
In-Season Vegetables

Slow Roast Ontario Pork Loin

\$36.00

Brown Sugar and Spiced Chipotle Glazed
Pork Loin with Apple-Brandy Pan Gravy
Seven Grain Rice Pilaf
In-Season Vegetables

Jail Island Salmon Fillet

\$40.00

Boneless Atlantic Salmon Fillet with
Tomato Olive Oil Purée
Corn, Chorizo, Wilted Baby Spinach and
New Potatoes

Wellington County Petit Beef Tenderloin

\$45.00

Seared Local Ontario Beef Tenderloin with
Thyme-Peppercorn Rub
Caramelized Onion-Yukon Gold Potato Roesti
In-Season Vegetables

Grilled Vegetable Pave

Grilled Peppers, Zucchini and Eggplant
Pressed with Baby Spinach
Chick Pea and Edamame Bean Cake
Tomato Balsamic Reduction
(vegan and gluten-free)



Dessert

Dessert

Niagara Berry Crumble

Warm Peach and Summer Berry Crumble
Bourbon Vanilla Bean Anglaise Sauce

Chocolate Layer Cake

Double Chocolate Fudge Mousse
between Génoise
Raspberry Sauce and Fresh Berry Garnish

Fresh Fruit Flan

Flaky Pastry Tart with Fresh Seasonal Fruit,
Berries and Vanilla Crème
Mango Coulis

Maple Mousse Cappuccino

Alska Farms Maple Syrup and
Light Cappuccino Mousse
Toasted Foam and Berries
(gluten-free)

Swift Sweets

Fresh Baked Cookies and Chocolate Brownies
(pre-set platters)

*3 Course Lunches include Artisan bread basket,
freshly brewed Starbucks® Organic Coffee
and Tazo® Tea*



2 Course Lunch

Hasty and Tasty

Baby Spinach Greens and Hot House Sprouts with Heirloom Tomatoes, Carrot Curls, English Cucumber, Local Feta Cheese and Spiced Pumpkin Seeds

Choice of Maple Balsamic Vinaigrette or Raspberry Vinaigrette

Sea Salt Ciabatta Wafer

2 Course Lunch includes Artisan bread basket, freshly brewed Starbucks® Organic Coffee and Tazo® Tea

\$35.00

Compliment Your Main Course Salad with One Choice:

Peppered British Columbia Salmon Fillet, Mango Aioli

Grilled Wellington County Beef Flat Iron Steak, Red Onion Relish

Cajun Spiced Boneless Skinless Chicken Breast, Pico De Gallo

Choose One Dessert Option:

Maple Mousse Cappuccino

Alska Farms Maple Syrup and Light Cappuccino Mousse
Toasted Foam and Berries

Swift Sweets

Fresh Baked Cookies and Chocolate Brownies
(pre-set platters)

A final guarantee of less than 20 will be subject to a \$5.00 per guest fee.



Exhibit Show Floor Lunches

Designed as a walk-around lunch reception for the exhibit show floor.

Exhibit 1

\$35.00

Station

Pulled Beef Sliders
Wedge Fries
Homemade Ketchup

Station

Miniature Grilled Vegetable Wrap with Feta Cheese
Miniature Curried Chicken Salad Sandwiches
Signature Sea Salt and Cracked Pepper
Kettle Chips with Creamy Onion Dip

Station

Individual Potato Salads
Individual Caesar Salads
Crisp Market Vegetables with Ranch Dip

Dessert Station

Squares and Tartlets
Freshly Baked Cookies
Sliced Fresh Fruit

*Show Specialty Lunches include freshly brewed
Starbucks® Organic Coffee and Tazo® Tea*

Exhibit 2

\$36.00

Station

Asian Marinated Green Cabbage and Citrus Slaw
Chunky Raita Salad

Station

Take-Out Box of Vegetarian and Chicken Stir Fry
Jasmine Rice
Vegetable Spring Roll with Spicy Plum Sauce

Station

Creamy Butter Chicken with Basmati Rice
Vegetarian Samosas with Tamarind Chutney

Dessert Station

Almond Cookies and Fortune Cookies
Chai Tea Panna Cotta

*A final guarantee of less than 100 will be subject to
a \$5.00 per guest fee.*



Beverage Menu

Host Bar Prices

Domestic Beer

\$6.75

Molson Canadian

Clean, crisp and fresh premium lager. Using only Canadian water and Prairie Barley with no preservatives. ABV of 5.0%

Coors Light

Easy drinking lager that delivers an ice cold refreshing taste. Slow brewing process, ultra refreshing, and won't fill you up with an ABV of 4.0%.

Rickard's Red

Crafted using a unique blend of three malted barleys, including chocolate malt to give it its unique red color.

Imported Beer

\$7.00

Heineken

Full-bodied premium lager, true, 100% malted barley, choice hops and the proprietary yeast strain that creates its unparalleled taste with an ABV of 5.0%.

Ontario Beer

\$7.00

Creemore

Amber colour; rich grainy, malty aromas; creamy palate and medium bodied with a slightly bitter finish.

Coolers

\$7.00

Mike's Hard Lime

Refreshing bold and citrus flavour, with candied lime and citrus aromas and a slight spritz.

Featured Wine

\$8.00

Liquor

\$7.00

Deluxe Liquor

\$7.50

Liqueurs

\$7.00

Deluxe Liqueurs

\$7.50

Cocktails

\$7.50

Deluxe Cocktails

\$8.25

Coca-Cola Brand Soft Drinks

\$3.50

Juices

\$4.00

Bottled/Sparkling Water

\$3.50

Fruit Punch

\$90.00/gallon

Champagne/Liquor Punch

\$150.00/gallon

Make Your Own "Bloody Mary/ Bloody Caesar" Bar

\$9.00 /cocktail

Absolut Vodka – with choice of mixers

Tomato Juice, Clamato Juice, Worcestershire Sauce, Fresh Grated Horseradish, Selection of Hot Sauces, Fresh Ground Pepper, Celery Stalks, Pickled Green Beans, Jumbo Olives, Hot Peppers, Celery Salt, Lemons, Limes

Set up fee of \$125.00/station applies



Cash bar prices will be posted at the event beverage stations.

If net consumption does not exceed \$500.00, a labour charge of \$125.00/bar + 13% HST will be applicable.

Wine List

WHITE WINE

LOCAL

Malivoire White VQA	Niagara, Canada	\$38
Sandbanks Dunes	Prince Edward County, Canada	\$42

INTERNATIONAL

Beringer California Collection Pinot Grigio	California, USA	\$39
Wolfblass Yellow Label Chardonnay	Australia	\$40
Santa Rita Sauvignon Blanc	Maipo Valley, Chile	\$42
Bertolio Pinot Grigio	Friuli, Italy	\$51
Maison Louis Jadot Macon Village	Maconais, France	\$52
Villa Maria Sauvignon Blanc	Marlborough, New Zealand	\$57

RED WINE

LOCAL


Malivoire Red VQA	Niagara, Canada	\$38
Sandbanks Baco Noir	Prince Edward County, Canada	\$47

INTERNATIONAL

Beringer California Collection Cabernet Sauvignon	California, USA	\$39
Obikwa Shiraz	Western Cape, South Africa	\$41
Trapiche Mendoza Malbec	Mendoza, Argentina	\$42
Santa Rita Cabernet Sauvignon	Maipo Valley, Chile	\$42
Gabbiano Classico	Tuscany, Italy	\$57
Louis Jadot Pinot Noir	Bourgogne, France	\$64

SPARKLING & ICE WINE

Cono Sur Sparkling	Santiago, Chile	\$42
Henkell Trocken	Wiesbaden, Germany	\$49
Peller Estates Vidal Icewine	Niagara, Canada	\$68

ESTD  1876

BERINGER®



Prices are subject to 13% HST (Harmonized Sales Tax) and a 18% service charge.

General Information

Food and Beverage Planning

You can select from the food and beverage choices presented in our menus, or we would be happy to customize and create special menus to suit your tastes and needs.

All food and beverage must be prepared and presented by the Shaw Centre. Remaining food and beverages cannot be removed from the facility.

Alcohol beverages will be served in accordance with the regulations of the Alcohol and Gaming Commission of Ontario and Shaw Centre Alcohol Beverage Policy.

Food and Beverage specifications must be received in writing 45 days in advance of the event.

Upon receipt of specifications, your Shaw Centre Event Services Manager will provide written confirmation with an event order no less than 35 days prior.

To ensure successful events it is necessary to receive your final guarantee 4 or 5 business days prior to your event (according to following schedule).

- Events up to 1000 Guests – four (4) business days prior to event
- Events over 1000 Guests – five (5) business days prior to event

Once the final guarantee is due, the count may not be decreased. A 3% overage will be prepared up to 50 meals – Shaw Centre will make every effort to accommodate increases after the final guarantee is due. Any increase exceeding 10% of the final guarantee will be subject to a 10% surcharge.

Food and Beverage Pricing

Food and Beverage prices are subject to 13% HST (harmonized sales tax) and an 18% administrative charge. The 18% administrative charge is dispensed as follows: (i) 22% of the administrative charge is retained by the company, and not intended to be a tip, gratuity or service charge for the benefit of service employees and no portion of this 22% is distributed to the service employees, and (ii) 78% of the administrative charge is paid to the service employees (front line staff and supervisors) as a gratuity.

Menu prices cannot be guaranteed more than 90 days out.

A surcharge will apply for small groups.

A surcharge will apply for food and beverage events scheduled on a Canadian statutory holiday*.

* New Years Day – January 1st
Family Day – Third Monday in February
Good Friday – Friday before Easter Sunday
Easter Monday – Monday after Easter Sunday
Victoria Day – Monday before May 25th
Canada Day – July 1st
Civic Holiday – First Monday in August
Labour Day – First Monday in September
Thanksgiving Day – Second Monday in October
Remembrance Day – November 11th
Christmas Day – December 25th
Boxing Day – December 26th

Payment Policy for Food and Beverage Events

On signing	\$1,000.00 plus 13% HST deposit
30 days prior	50% of Estimated Food and Beverage Costs
7 days prior	Remainder of Estimated Food and Beverage Costs

Successful Event Timeline	
With Contract	\$1,000.00 Deposit Due
45 Days	Food, Beverage, Event Specifications Required from Client
35 Days	Event Order sent by Shaw Centre with Confirmation of Event Specifications
30 Days	50% of Estimated Balance and Signed Event Order Required
7 Days	Remainder of Estimated Balance
4/5 Days	Final Guarantee of the Number of Guests Attending

Standard Food and Beverage Service

Sit down service is planned for rounds of 10 with floor length white linen, china and glassware.

To ensure quality and safety, food stations may remain out for a maximum of 2 hours.






EVENT ORDER: CM2865
Event Date: Tuesday, July 2, 2019

Event Name: ESTIMATE WELCOMING RECEPTION

Site: Canadian Museum of History

Salesperson: Isabelle Lamoureux

Contact: Katie Dolan
Mailing Address:
Daytime Phone:
Fax Number:
On-Site Contact:

Day/Date	Start/End Time	Location	Function	Set-Up	Est	Gte	Set
Tue, 7/2/19	7:00PM-10:00PM	Grand Hall	Cocktail Reception		400		

FOOD	QTY	PRICE	TOTAL
7:00 PM / GRAND HALL / COCKTAIL RECEPTION			
Canapes & Hors D'oeuvres			
<i>Canapés</i>			
Smoked Bacon, Prawn with Guinness Pipette	166	\$52.00	\$8,632.00

BEVERAGE	QTY	PRICE	TOTAL
7:00 PM / GRAND HALL / COCKTAIL RECEPTION			
Host Bar based on 3 drinks per person	1,200	\$7.15	\$8,580.00
Host drinks estimate (exact breakdown to be confirmed after event)			
Alcohol		\$7.15	
Domestic Beer		\$7.15	
Imported Beer		\$8.15	
Beau's Craft Beer		\$8.85	
House Wine		\$7.15	
Digestifs		\$7.15	
Non-alcoholic		\$2.65	
Perrier		\$2.65	
Butler style			

ESTIMATED CHARGES (Actual Charges Presented At Conclusion of Event)						
	Charges	Service Charge 17.00 %	Subtotal	Tax	Tax 2	Total
Facility Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Food	\$8,632.00	\$1,467.44	\$10,099.44	\$504.97	\$1,007.42	\$11,611.83
Beverage	\$8,580.00	\$1,458.60	\$10,038.60	\$501.93	\$1,001.35	\$11,541.88
Set-Up	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals	\$17,212.00	\$2,926.04	\$20,138.04	\$1,006.90	\$2,008.77	\$23,153.71
Payment Arrangements:						Payments Received
						Balance Due
						\$0.00
						\$23,153.71

TOTAL CHARGES : \$23,153.71
 Service charge : 17%
 Tax 1 : TPS/GST 5% : 12357 7512 RT0001
 Tax 2 : TVQ/QST 9.975% : 1003839512TQ0033

CUSTOMER ACCEPTANCE: The undersigned accepts the responsibility for the service and prices listed in this agreement.

Signature: _____ **Date:** _____

VEUILLEZ LIBELLER LES CHÈQUES À L'ORDRE DE / PLEASE MAKE CHEQUES PAYABLE TO :
 SODEXO CANADA, 100 RUE LAURIER STREET, GATINEAU, QC, K1A 0M8
 TEL : 819-776-8202, FAX : 819-776-7059



EVENT ORDER: CM2865
Event Date: Tuesday, July 2, 2019
Event Name: ESTIMATE BANQUET
Site: Canadian Museum of History
Salesperson: Isabelle Lamoureux

Contact: Katie Dolan
Mailing Address:

Daytime Phone:
Fax Number:
On-Site Contact:

Day/Date	Start/End Time	Location	Function	Set-Up	Est	Gte	Set
Tue, 7/2/19	7:00PM-10:00PM	Grand Hall	Cocktail Reception		400		

FOOD	QTY	PRICE	TOTAL
7:00 PM / GRAND HALL / COCKTAIL RECEPTION			
Plated Dinner <i>Includes</i> Fresh rolls and butter <i>Cold Starter</i> Local Roasted Beets, Crumbled Goat Cheese, Arugula Salad finished with Cider Vinaigrette and Bouquet of Greens <i>Main course</i> Canadian Alberta Seared Beef Tenderloin topped with Ruby Port Sauce, Dauphinoise Potatoes and Market Vegetables <i>Sweet</i> Coffee and White Cheese Mouse with Berry Compote <i>Also Includes</i> Coffee, Tea and Decaffeinated Coffee	400		
	400	\$75.00	\$30,000.00

BEVERAGE	QTY	PRICE	TOTAL
7:00 PM / GRAND HALL / COCKTAIL RECEPTION			
Wine List (History Museum) based on 2.5 drinks per person **Blanc/White** Tomassi, Pinot Grigio, Italie	200	\$42.00	\$8,400.00
Rouge/Red Tomassi, Cabernet Sauvignon, Italie		\$42.00	
		\$42.00	

Event Notes: linen ins complimentary

ESTIMATED CHARGES (Actual Charges Presented At Conclusion of Event)						
	Charges	Service Charge 17.00 %	Subtotal	Tax	Tax 2	Total
Facility Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Food	\$30,000.00	\$5,100.00	\$35,100.00	\$1,755.00	\$3,501.23	\$40,356.23
Beverage	\$8,400.00	\$1,428.00	\$9,828.00	\$491.40	\$980.34	\$11,299.74
Set-Up	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals	\$38,400.00	\$6,528.00	\$44,928.00	\$2,246.40	\$4,481.57	\$51,655.97
Payments Received						\$0.00
Payment Arrangements:						Balance Due \$51,655.97

TOTAL CHARGES : \$51,655.97
 Service charge : 17%
 Tax 1 : TPS/GST 5% : 12357 7512 RT0001
 Tax 2 : TVQ/QST 9.975% : 1003839512TQ0033

CUSTOMER ACCEPTANCE: The undersigned accepts the responsibility for the service and prices listed in this agreement.

Signature: _____ **Date:** _____

VEUILLEZ LIBELLER LES CHÈQUES À L'ORDRE DE / PLEASE MAKE CHEQUES PAYABLE TO :
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 TEL : 819-776-8202, FAX : 819-776-7059

